

2014 NATIONAL LEADERSHIP CONFERENCE

BUSINESS PROFESSIONALS OF AMERICA

**ACCELERATE YOUR
FUTURE**

BUSINESS
professionals
OF AMERICA

Today's students. Tomorrow's business professionals.

APRIL 30 - MAY 4 • INDIANAPOLIS



Today's students.
Tomorrow's business professionals.

Name: _____

School: _____

State: _____

Cell Number: _____

Hotel Room: _____

Contests

Date: _____ Time: _____

Date: _____ Time: _____

Date: _____ Time: _____

Success Sessions/Tours

Date: _____ Time: _____

Date: _____ Time: _____

Date: _____ Time: _____

Miscellaneous

Date: _____ Time: _____

Date: _____ Time: _____

Date: _____ Time: _____



"If you see a Torch icon next to an activity, there is the potential to earn Torch points upon completion. For more detailed information, refer to the Torch Awards Handbook."

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Non-Discrimination Policy

It is the policy of Business Professionals of America that no person on the basis of race, color, religion, national origin, ancestry, age, sex, marital status, sexual orientation, or disability shall be discriminated against, excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination in any program or activity for which it is responsible.

Photo/Video Agreement

Your participation in this conference constitutes permission to the national center of Business Professionals of America to use your photographic or videographic image in national publications and the Business Professionals of America National Web site.

April 30 – May 4, 2014

Welcome!

On behalf of the City of Indianapolis, it is my pleasure to welcome you to the *2014 Business Professionals of America (BPA) National Leadership Conference*. This year's theme, *Accelerate Your Future*, aptly reflects BPA's mission to prepare a world-class workforce through the advancement of leadership, citizenship, academic, and technological skills.

Educated business professionals with proven capabilities in finance, management and IT applications are vital in today's economy. I commend BPA for providing teaching strategies and training programs to assist our young adults to reach their career goals. Your conference schedule is a full one and I applaud your dedication to our community with the inclusion of a walk for Special Olympics, Indiana.

While you are here, I hope you have time to enjoy the many top attractions Indianapolis has to offer. Your hotels offer connectivity to White River State Park as well as many downtown restaurants and shopping. Places of interest include: the Children's Museum of Indianapolis, Indianapolis Zoo and White River Gardens, Eiteljorg Museum of American Indians and Western Art, Madame Walker Theatre, NCAA Hall of Champions, and the Indianapolis Museum of Art. Through the Conference's optional tours, you will have the opportunity to experience the 8-mile pedestrian and bicycling Cultural Trail that connects our six cultural districts.

I wish you the best for a successful and enjoyable conference in Indianapolis. Please visit again soon.

Best regards,



Gregory A. Ballard
Mayor
City of Indianapolis

Office of the Mayor

2501 City-County Building
200 East Washington Street
Indianapolis, Indiana 46204
317.327.3601 (O)
317.327.3980 (F)
<http://www.indy.gov>

Dress Code Policy

In order to promote a professional atmosphere, BPA's Board of Trustees has developed the following official dress code policy for the Business Professionals of America National Leadership Conference. Students, advisors, and chaperones must follow the dress code. It is recommended that all guests follow the established dress code policy.

Members not dressed in required attire will not be allowed to participate in any session or any competitive event. Members not adhering to the Professional Dress Code will not be allowed on stage.

Professional Dress Code

One of the professional dress options listed below is required for all General Sessions and Success Sessions, all Competitive Events (judged, non-judged, and open), Campaign Rally, Caucuses, Workshops, and the National Leadership Academy.

Women

- Pant or skirt suit.
- Dress skirt or dress slacks with coordinated blouse and/or sweater.
- Business professional "dress."
- BPA blazer with dress skirt or dress slacks and blouse or sweater.

Dress shoes or dress sandals with heel are required with all of the above.

Men

- Dress slacks, dress shirt, and tie.
- Suit, dress shirt, and tie.
- Sport coat, coordinated dress slacks, dress shirt, and tie.
- BPA blazer with dress slacks, dress shirt, and tie.

Dress shoes and dress socks are required with all of the above.

Casual Dress

Casual dress is acceptable on Tours, the special event, and in the Exhibit Hall.

Women

- Sportswear (jeans), pants, and shirt, T-shirt, and shorts.
- Footwear required with all of the above.

Men

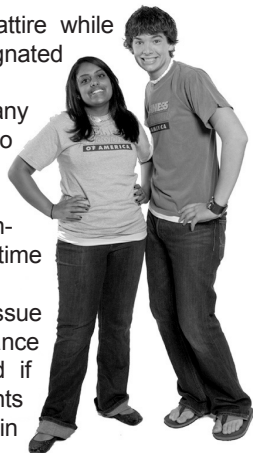
- Sportswear (jeans), pants and shirt, T-shirts, and shorts.
- Footwear required with all of the above.

The following are unacceptable during BPA activities: strapless tops, spaghetti straps, tube tops, halter tops, midriff tops, spandex, lycra, transparent clothing, cut-offs or ragged clothing, and clothing with inappropriate words and pictures.

Swimsuits must be covered with appropriate attire while in any area except the swimming pool or designated sunbathing area.

Recourse: Members refused entrance to any event will be given the opportunity to change into appropriate attire immediately and participate/ compete in the event. Having changed into appropriate attire, members may join testing in-progress. No additional time will be given for time missed.

Members also have the right to grieve the issue immediately after being refused entrance. Grievance of the Dress Code policy will not be accepted if not received in writing at Competitive Events Headquarters within 15 minutes of the infraction in question.



Hotel Information

Courtyard Indianapolis Downtown

IA, MA, WI
\$178.00 (Single/Double/Triple/Quad) +tax.
601 W. Washington St.
Indianapolis, IN 46204
Phone: 317-822-9029

Crowne Plaza at Historic

Union Station
IL, OK (Split), SC
\$178.00 (Single/Double/Triple/Quad) +tax.
123 W. Louisiana St.
Indianapolis, IN 46225
Phone: 317-236-7464

Fairfield Inn & Suites Indianapolis Downtown

AK, MT
\$178.00 (Single/Double/Triple/Quad) +tax
501 W. Washington St.
Indianapolis, IN 46204
Phone: 317-636-7678

Omni Severin Downtown

DE, FL, OK (Split)
\$178.00 (Single/Double/Triple/Quad) +tax
40 W. Jackson Place
Indianapolis, IN 46225

JW Marriott: Co-Headquarter Hotel

KS, ID, IN, MI (Split), TX
\$222.00(Single/Double/Triple/Quad)+tax
10 S. West St.
Indianapolis, IN 46202
Phone: 317-860-4940

Marriott Indianapolis Downtown

Co-Headquarter Hotel
MI (Split), MN-Secondary, OH
\$212.00(Single/Double/Triple/Quad) +tax
350 W. Maryland St.
Indianapolis, IN 46225
Phone: 317-405-6067

Participants confirming a hotel reservation with BPA, but failing to show at the hotel to fulfill their reservation without proper cancellation will be billed for their stay IN FULL.

Thank you to those who donated to the National Officer Scholarship fund!

Godby Hearth and Home
Jake Adams
Tracy Adamson
Dan Armstrong
Ash Grove Cement Company
Akshay Bhakta
Chad Bobb
Rita Brodnax
Spencer Christensen
Diana Clover
Jared Cruz-Aedo
Dustin Devers
Fred Donnell
Dots Foods, Inc.
Ron Draayer
Lori Finch
Trevor Finch
Shawna Gfroerer
Betty Hazlett
Faith Hurt

Brenda Jacobsen
Arthur Jarvis
Bryce Larsen
Mindy Lincoln
Riley and Kim Litter
Clay Long
Daniel Lynch
Jason Marshall
Nancy McAfee
Adam McCloud
Shayla Martin
Tina McCloud
Nusrat Molla
Muchiri Family
Jay Mulakala
Delina Mwakuriga
Angela Neal
Alex Norcross
Joyce Odok
Victor Quiroga
Lyndsay Robinson

John Schannach
Jackie Schiller
Deb Schwager
Brooke Shefcheck
Kim Simpson
Natasha Smith
Marie Sounders
Danny Spors
Kurt Snyder
Vickie Thomas
Maria Van Weerdhuizen
Joe Wathika
Irene Wanjiru
Irene Wanjugu
Sherrell Wheeler
Tong Mei & Wei Zhang
Various Anonymous Doners

Desks and Related Information

Registration Desk

The Registration Desk is located at the Marriott Downtown, Second Floor.

Registration will be open Tuesday afternoon and evening to accommodate early arrivals.

Registration Desk hours are below:

- Tuesday, April 29, 3:00 pm-10:00 pm
- Wednesday, April 30, 7:00 am-7:00 pm
- Thursday, May 1, 7:00 am-5:00 pm
- Friday, May 2, 7:00 am-5:00 pm
- Saturday, May 3, 7:00 am-12:00 pm

The Finance Desk

The Finance Desk is located at the Marriott Downtown, Second Floor.

On-site registration and replacement of wristbands and name badges will be at the Finance Desk. The Finance Desk hours are below:

- Tuesday, April 29, 3:00 pm-10:00 pm
- Wednesday, April 30, 7:00 am-7:00 pm
- Thursday, May 1, 7:00 am-5:00 pm
- Friday, May 2, 7:00 am-5:00 pm
- Saturday, May 3, 7:00 am-12:00 pm

On-site Registration

Only advisors may register participants (including guests) on-site. All on-site registration will take place at the Marriott Downtown 2nd floor foyer. **For visitors attending the Awards Sessions, advisors must purchase awards wristbands for \$10 from the Finance Desk ONLY on Saturday.**

Name Badges

Name badges and wristbands for each conference delegate will be in the registration packets. Both must be worn to all conference activities. There is a charge of \$10 for a replacement badge and \$10 for a replacement wristband, both available at the Finance Desk. Advisors may purchase replacement wristbands and name badges.

Duplicate Plaques

Duplicate plaques for the 2014 contests are available from Graphic Awards. To order duplicates of your contest award call 800-365-4998.

T-shirts

A limited number of the official conference T-shirts are still available for purchase at the NLC Expo and College Fair.

Official Conference Photos

The official conference photographer, Joel Stieg, will be available to take chapter/team photographs during the conference. To contact Joel in advance to set up a photo time, e-mail jstieg@bpa.org.

Photos can be purchased through photo.bpa.org after the conference.

All award recipients will be photographed with their plaques immediately after each award is received during the Awards Session.

The Photo Screen will be open prior to Opening General Session in the convention center, during the Night at the Museum special event Thursday May 1 and prior to the National Honor Awards Session. Also look in the JW Marriott for various photo hours, these hours will be announced on social media.

Chapter/Team award photo pricing:

- Photos will be available for purchase thru photo.bpa.org
- Please visit bpa.org/nlc/photo to see pricing.

Contestant Photo Booth

For those competing in a competitive event, be sure that your photo makes it on screen when you are called on stage as a top finalist at the Awards Session. Stop by the photo booth and have your photo taken so that your face is on the big screen Saturday night!

The Contestant Photo Booth will be open in the Marriott Downtown Ballroom #7-10:

- Wednesday, April 30, 11:00 am-5:00 pm
- Thursday, May 1, 10:00 am-3:00 pm

Intern Desk

Interns at the desk will be responsible for ALL intern communication between hotels and the areas needing help. The Intern Desk is where students will come to switch hours, check their schedules, and request additional volunteer time.

The Intern Desk is the HEART of the Intern Program and will be managed by members for members. The conference Intern Desk will be located in the JW Marriott- 2nd Floor Foyer Registration Counter and the Marriott Downtown 2nd Floor Registration Counter.

General Sessions

Opening Session

When: Wednesday, April 30, 8:30 pm-10:00 pm

Location: Convention Center Hall H

Description: Join all conference attendees for the kick-off to the National Leadership Conference. One of the conference's biggest highlights each year, the Opening General Session sets the tone for the week with National Officer introductions, critical conference information, and a dynamic keynote presentation.

Special Event

Day at the Zoo

When: Thursday, May 1, 10:00 am-5:00 pm
Night at The Museum

When: Thursday, May 1, 7:30 pm-10:30 pm

Secondary Campaign Rally

When: Friday, May 2, 5:00 pm-7:00 pm

Location: MD-2nd Floor Foyer

Description: See what potential National Officers have to offer as candidates showcase themselves at the Campaign Rally.

Secondary Business Meeting

When: Friday, May 2, 5:00 pm-7:00 pm

Location: MD-Marriott Ballroom 5-10

Description: An important session for all Secondary students to attend, the Secondary Business meeting precedes the Secondary Campaign Rally and includes National Officer Candidate speeches, and official division business.

Post-Secondary Campaign Rally

When: Friday, May 2, 8:00 pm-10:30 pm

Location: MD-Marriott Ballroom 1-4

Description: See what potential National Officers have to offer as candidates showcase themselves at the Campaign Rally. Pre-registration for the General Sessions (while recommended) is not required. Please plan to join us!


National Honor Awards Session

When: Friday, May 2, 9:00 am-10:00 am

Location: Convention Center Hall H

Description: Join us as we celebrate recipients of the following programs: BPA Cares, Ambassador Awards (to include the Torch Ceremony) Advisor Awards, Scholarship Recipients, Hall of Fame, Outstanding Service Awards and more!

Post-Secondary Business Meeting

When: Friday, May 2, 8:00 pm-10:30 pm 

Location: Marriott Downtown-Marriott Ballroom #1-4

Description: An important session for all Post-Secondary students to attend, the Post-Secondary Business meeting precedes the Secondary Campaign Rally and includes National Officer Candidate speeches, and official division business.

Awards Session: Post-Secondary

When: Saturday, May 3, 6:00 pm-8:00 pm

Location: Convention Center Hall H

Description: Impossible to describe, the Awards Session must be experienced to understand the atmosphere of excitement and high energy. Awards are given for all competitive events, and the 2014-2015 National Officers are revealed. This session is the payoff for all you worked for during the year!

Awards Session: Secondary/Middle

When: Saturday, May 3, 8:30 pm-11:30 pm

Location: Convention Center Hall H

Description: Impossible to describe, the Awards Session must be experienced to understand the atmosphere of excitement and high energy. Awards are given for all competitive events, and the 2014-2015 National Officers are revealed. This session is the payoff for all you worked for during the year!

NEW! Open to all attendees!

BUSINESS
professionals
OF AMERICA

Today's students.
Tomorrow's business professionals.



DAY AT THE ZOO

NIGHT AT THE MUSEUM

ALL DAY ZOO PASS • PRIVATE DOLPHIN SHOWS • LIVE DJ
3-D IMAX FILM • EXCLUSIVE MUSEUM ACCESS
PADDLEBOATS • LIVE SHOW PERFORMANCES



★★ THURSDAY, MAY 1ST ★★

Keynote Speaker

Jason Hewlett has created a multimillion dollar business as a performer for over 2,000 corporate events in his 13-year career. From standing ovations worldwide and lucrative Las Vegas casino offers, to the most important events in America, Jason has done it all in the corporate entertainment market.

However, his true passion is in the family and inspiring youth.

As a Speaker and Entertainer for youth and educators Jason has uplifted the lives of more than 250,000 American children in his career.

His goal is to do more.

His message is a combination of music, dance, impressions, comedy, interaction, and just may be the most hilarious storytelling of his awkward youth and eventual rise to influence by utilizing his bizarre gifts you will ever experience. Within his story you will also understand how you can choose to live your dreams, passion, and live from the Heart, and in turn, make the difference you've always sought to make.

Jason has appeared as a Keynote and Program Speaker at National education meetings such as FCCLA, NASC, and popular conferences for educators and students such as CADA, TASC, OASC, UAESSP, countless assemblies from elementary to high school, commencement speaker, trainer for district-wide superintendent conferences, and many more.

Standing ovations abound, laughter fills the air, but most importantly, lives are changed when Jason Hewlett speaks and entertains.





FIRST IMPRESSIONS ARE *EVERYTHING*

For 40 years, Men's Wearhouse has been helping guys look their best, with comfortable clothing by designer brands that makes just the right statement.

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To learn more about our How to Dress for Success seminar program, or schedule a seminar, contact Mike Sins at mcs3@tmw.com or call 1.888.970.1912

MEN'S WEARHOUSE®

Competitive Event Information

General Information

All contest participants must wear their conference badges and wristbands at the contest sites.

Contestants may bring their own computer, portable printer, software, and paper (must bring all or none) for only those events as indicated in the 2013/2014 WSAP Guidelines. State Advisors must be notified if students will be using their own equipment at NLC.

Electrical power and screens will be provided for presentation events. Carry-in and setup of equipment must be done solely by the contestant(s), and must take place within the time allotted for orientation/warm-up.

Advisors will have an opportunity to review the contests which were administered during NLC. Facilitators will be present to assist with this activity, which will take place on Saturday, May 3, 2:00 pm-4:00 pm, Competitive Events headquarters JW Marriott 201/202. Tests may not be removed, copied, or photographed.

Dress Code

Contestants will not be admitted to compete in competitive events without conforming to the BPA official Professional Dress Code. For more information on the dress code, see page 5.

Recognition

For all divisions, the top ten scores (including any possible ties) in each contest will be recognized and be called on stage to receive medallions.

The top three individuals will be announced and receive plaques. First, second, and third place winners of team events in all student divisions will receive plaques; team members receive plaques.

Preliminaries/Finals

Finalist names for preliminary judged contests will be posted at the following locations by midnight on the day the preliminary event is administered:

- Contest Headquarters
- JW Marriott- 201/202
- BPA.org



The number of contestants/teams that are advanced to finals is dependent upon the number of preliminary sections. No less than 10 finalists are advanced, with an equal number from each preliminary section returning for finals (i.e., if two sections, then 10 will be advanced; if three sections, 12 will be advanced; if four sections three per section will be advanced).

In judged contests, judges may provide written feedback via the Judge's Comment Form if the contestant provides a stamped self-addressed envelope at the beginning of his/her competition.



Open Events

Open Events will be offered Wednesday, Thursday, and Friday in the JW Marriott-White River Ballroom, scheduled as follows:

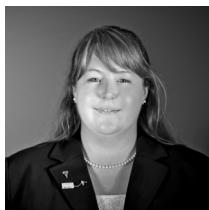
- **Wednesday, April 30, 2:00 pm-7:00 pm**
- **Thursday, May 1, 8:00 pm-5:00 pm**
- **Friday, May 2, 8:00 am-5:00 pm**

Contestants may start at any time after the posted start time up to one hour prior to conclusion of each session, when the last participant will be admitted.

All contestants will receive an Open/General Event Card in their registration packet that will be a part of their name badge and schedule sheet. This card must be presented when taking any Open/General Event. No replacements will be made for lost or misplaced cards.

Delegates and advisors are encouraged to take the Merit Scholar Test, which is offered at the same times as the Open/General Events.

2013-2014 National Officers



Tracy Adamson
Post-Secondary
President



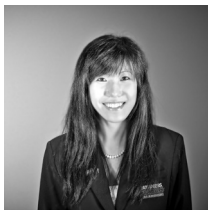
Natasha Smith
Post-Secondary
Vice President



Spencer Christensen
Post-Secondary
Secretary/Treasurer



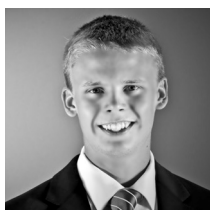
Joe Wathika
Secondary
President



Rowena Zhang
Secondary
Vice President



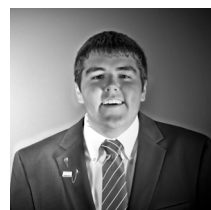
Claire Schiller
Secondary
Parliamentarian



Jason Marshall
Secondary
Historian



Trevor Finch
Secondary
Treasurer



Jake Adams
Secondary
Secretary

Operating Rules of the Conference

The following are the Special Rules of Order adopted by majority vote of the division's conference voting delegates. These special rules require a 2/3 vote to suspend.

1. All sessions shall be designated as non-smoking to include e-cigarettes.
2. Identification badges shall be worn at all meetings and conference activities.
3. Voting delegates shall be seated in a designated section, and it shall be the responsibility of the voting delegates to be properly seated for their votes to be counted.
4. Only voting delegates may make motions or speak to the motions.
5. Each delegate may speak twice to the 2014 National Leadership Conference

same motion.

6. All motions shall be in writing on a motion form and provided to the secretary with a copy for the presiding officer at the time the motion is presented.
7. Debate shall be limited to a total of ten minutes on each main motion. After roll call is finalized, voting delegates leaving the voting delegate section without an alternate replacement will be forfeiting his/her votes. An alternate voting delegate may be recognized to take the place of a voting delegate upon request to the presiding officer by the head voting delegate.

Election Procedures

The Policy & Procedures Rule, which states that Head Voting Delegates must attend the Campaign Briefing Meeting, will be strictly enforced. States not complying will lose all their votes.

The Candidate/Head Voting Delegate Briefing Meetings for Secondary and Post-Secondary Divisions will be held on Wednesday, April 30, at 3:00 pm at the JW Marriott-101/102. This meeting is for all Officer Candidates, Campaign Managers, and Head Voting Delegates. All National Officer Candidates must be present for this meeting. Ribbons will be handed out at this time, and campaign information will be provided. General Voting Delegates are invited to attend the Candidate/Head Voting Delegate Briefing Meeting, but are not required.

All campaign materials must be distributed only at the Campaign Rally during the specified time.

There will be no nominations from the floor. Any violation of the rules will be brought before the NLC Rules Committee. Any damage charges from the hotels will be charged to the candidate's State association.

Schedules will be distributed prior to the State caucuses. The top ten candidates for each division will have an opportunity to visit each State caucus. "Meet the Candidates" will be held at the individual State caucuses. The number of voting delegates will be based on the membership totals from each state association.

Secondary Division

The number of Secondary Voting Delegates is determined by granting each State Association five (5) votes plus additional votes, based on their paid student memberships received in the National Center February 15th. Membership dues received after February 15th, if postmarked prior to February 15, and if mailed first class, shall qualify for the February 15th deadline. Additional votes will be determined by multiplying the state student membership total by a factor of .003 and rounding to the nearest whole number.

Secondary Delegates

<u>State</u>	<u>Members</u>	<u>Delegates</u>
Alaska	132	5
Delaware	783	7
Florida	927	8
Idaho	2036	11
Illinois	1705	10
Indiana	2467	12
Iowa	502	7
Kansas	624	7
Massachusetts	510	7
Michigan	4023	17
Minnesota	1848	11
Montana	1547	10
New Mexico	489	6
Ohio	6407	24
Oklahoma	3940	17
South Carolina	152	5
Texas	7182	27
Total	35274	191

Post-Secondary Division

The number of Post-secondary Voting Delegates is determined by granting each State Association three (3) votes plus additional votes, based on their paid student memberships received in the National Center by February 15th. Membership dues received after February 15th, if postmarked prior to February 15th, and if mailed first class, shall qualify for the February 15th deadline. Additional votes will be determined by multiplying the state student membership total by a factor of .008 and rounding to the nearest whole number.

Post-Secondary Delegates

<u>State</u>	<u>Members</u>	<u>Delegates</u>
Florida	26	3
Idaho	117	4
Illinois	8	3
Indiana	10	3
Iowa	145	4
Kansas	30	3
Michigan	216	5
Minnesota	320	6
Ohio	49	3
Oklahoma	1,065	12
Rhode Island	29	3
Texas	13	3
<u>Wisconsin</u>	<u>139</u>	<u>4</u>
Total	2,495	58

Success Sessions



Social Media & Carer Management

Presenter: Michael Clarke Idaho State University

When: Wednesday, April 30, 12:00 pm-12:50 pm

Description: Michael Clarke shows you how to find the right mix of Twitter and LinkedIn to avoid the career pitfalls associated with social media.



How to Prepare Students to Successfully Compete at NLC-Sponsored by Certiport

Presenter: Certiport

When: Wednesday, April 30, 1:00 pm-1:50 pm

Description: Certifying students in specialized programs prepares them with the digital skills necessary for a technology driven future. In this session, learn how to effectively prepare students to compete at NLC while giving them a head start in a competitive job market.



The Insiders Guide to Being a National Officer

Presenter: National Officer Expert Panel

When: Wednesday, April 30, 2:00 pm-2:50 pm

Description: Join us as we answer your questions regarding National positions.



Post-Secondary Networking Social

Presenter: H. Roger Fulk-BPA Local Chapter Advisor & Certified Etiquette Coach

When: Wednesday, April 30, 3:00 pm-4:30 pm

Description: OPEN TO PS STUDENTS ONLY: How you communicate informally at events is every bit as important, if not more so, than how you come across when you're in the spotlight at your workplace. In fact, knowing how to mingle and network may be more important to your overall success in life than anything else. Networking is also an important, often overlooked social skill. Ever heard the saying, it's all about who you know? The people you interact with can craft the makeup of your client base and set the pace for your career. This session will focus on tips to practice mingling and techniques to use to network effectively. Business cards, handshakes, socializing, and other important etiquette topics will be discussed and practiced.



Earn your Professional Development Credits at NLC

Presenter: Dr. Brenda Jacobsen

When: Wednesday, April 30, 4:00 pm-4:30 pm

Description: This is a brief orientation for Advisors working towards a professional development credit at NLC.



Finding Additional Fund\$ for Your CTE Programs

When: Wednesday, April 30, 5:00 pm-5:50 pm

Description: Money. We all want it. And it's hard to find in the education world... or is it? Join Dave Hansen for an hour of fun-filled treasure hunting, as he provides coaching on where to look for funding for your CTE programs, how to improve your chances to get funding through competitive grants, and what are appropriate uses for state and federal funds in your CTE programs. DON'T MI\$\$ THIS \$E\$\$ION. Sponsored by Certiport.



AICPA Advisor Welcome Reception

Presenter: AICPA

When: Wednesday, April 30, 7:00 pm-8:00 pm

Description: Join us as we welcome our advisors to the 2014 National Leadership Conference. We will also honor those who have completed the Local Advisor Certification Series.



Heart to Heart and Signature Moves

Presenter: Jason Hewlett, Keynote Speaker

When: Thursday, May 1, 8:00 am-9:50 am

Description: Take your life to the next level! Using the principles Jason shared in his keynote it is now your chance to understand and apply the life-changing process which is Head To Heart. Inclusive in this session: The Secrets to Discovering Your Signature Move; the greatness within you.



Moral Issues in Business--Can You Pass the Test?

Presenter: Dr. Robyn King-VanDyne

When: Thursday, May 1, 10:00 am-10:50 am

Description: Free WIFI, inflated travel vouchers, stolen office supplies. Day-to-day "oversights" that eat at the core of our societal moral basis. Does cheating on high school algebra or college accounting lead you down the road to becoming the next Bernie Madoff, Bradley Manning, or Martha Stewart? Possibly. Join us to discuss various scenarios and see where you might land on the moral compass of business.



Fair Trade For All

Presenter: Paul Culler & Donna Jarzab

When: Friday, May 2, 8:00 am-8:50 am

Description: Participants will learn the importance of Fair Trade Principles, the workings of the Fair Trade Federation and how to create a Fair Trade Business. Leave this workshop with an understanding of how to teach, encourage and create Fair Trade and buy with a purpose! Paul Culler is owner of 5 Fair Trade Winds stores, a family owned business he and his wife, Lois started 6 years ago. The stores are located in Bar Harbor, ME, Fairfax, VA, Seattle, WA, Stoney Brook, NY and Springfield, OH. He is also co-owner of Culler Witman Financial, a financial planning business in the Fairfax, VA area. Paul and Lois have devoted their lives to the businesses and principles that align with Fair Trade. Donna Jarzab is a Family and Consumer Sciences teacher in the Southwest Ohio area, employed by Ohio Hi-Point Career Center. She is also manager of the Springfield Fair Trade Winds Store. She teaches the true definition of Fair Trade and sustainability in her classroom each year but also encourages lives those practices as Manager of the Springfield, OH Fair Trade Winds store.



ADOBE ACADEMY BEGINNER: Simple Portfolios that are Guaranteed to get Noticed!

Presenter: Dan Armstrong, Adobe Education Leader

When: Friday, May 2, 8:30 am-10:00 am

Cost: \$10.00

Description: During this session we will create a portfolio that includes Images, PDF's, Word Doc's, Powerpoint's, Embedded youtube videos, and even a google map. Once completed we will discuss how it can be uploaded and shared. It is a perfect solution for student portfolios or anyone wanting to gain some attention.



Give Your Students and Program an edge through Certifications-Sponsored by Certiport

Presenter: Certiport

When: Friday, May 2, 9:00 am-9:50 am

Description: According to job market analysts, this is one of the hardest times for your students to get a job in the past 100 years. With the recent influx of college applications, it is also increasingly difficult for your students to get into the schools they want to attend. Come learn about how giving your students a chance to gain industry certifications that align to your courses will give them an edge in their high school academics, as they enter the job market and enroll in college. You'll also get a brief overview of available certification programs that meet state and federal funding requirements and can easily be incorporated into your existing programs of study. Sponsored by Certiport



ADOBE ACADEMY BEGINNER: Getting Started with Desktop Publishing in InDesign

Presenter: Dan Armstrong, Adobe Education Leader

When: Friday, May 2, 10:00 am-11:30 am

Cost: \$10.00

Description: So you have never used InDesign, this is your chance to get going with one of the best tools used for desktop publishing, digital publishing, and many other things. Skills covered in this session will include document setup, master pages, tabs, organizing a booklet for print, and exporting in a multitude of formats. This is full overview of InDesign for the Beginner..

Business Etiquette Luncheon




Presenter: H. Roger Fulk, BPA Local Chapter Advisor & Certified Etiquette Coach

When: Friday, May 2, 12:00 pm-1:30 pm

Cost: \$60.00

Description: Join us for a business etiquette luncheon hosted by etiquette instructors. Sometimes lunch isn't just lunch, it's the way to a new job or business promotion. Lunch is included.

Accelerate Your Image Through Social Media



Presenter: National Officer Team

When: Friday, May 2, 1:00 pm-1:50 pm

Description: In this workshop presented by your 2013-2014 National Officer Leadership Team, you will learn the basics of managing your social media accounts as a business professional. Explore the major types of social media, and learn what kind of things a recruiter does not want to see.



ADOBE ACADEMY BEGINNER: Never be Scared of the Word Vector Graphic Again!

Presenter: Dan Armstrong, Adobe Education Leader

When: Friday, May 2, 2:00 pm-3:30 pm

Cost: \$10.00

Description: The mystery of vector graphics will be unraveled in this session. There is a whole world of design out there and one of the fundamental building blocks is the vector graphic. Using Adobe Illustrator we will examine a vector graphic right down to the anchor points and line segments. It will open your eyes to a world of design you never thought possible. Beginners don't be afraid, this one is for you.



Type Faster than you can Text

Presenter: Anissa R. Nierenberger, Caption Masters Instructor

When: Friday, May 2, 3:00 pm-3:50 pm

Description: Realtime reporters type 225 words a minute! We work in courtrooms, live TV newscasts & sportcasts and in the classroom. Come learn about four amazing career opportunities you have probably never heard of.



ADOBE ACADEMY BEGINNER: Photoshop, a First Look!

Presenter: Dan Armstrong, Adobe Education Leader

When: Friday, May 2, 3:30 pm-5:00 pm

Cost: \$10.00

Description: This session will provide a first look at photoshop for individuals that have never used it before. It can be intimidating learning photoshop but with the right guidance and direction you can get a successful start. The focus of the session will be on the workspace, layers, selections, transformations and type. Be prepared for an amazing introduction to Photoshop!



Social Media & Career Management

Presenter: Michael Clarke- Idaho State University

When: Friday, May 2, 4:00 pm-4:50 pm

Description: Michael Clarke shows you how to find the right mix of Twitter and Linked In to avoid the career pitfalls associated with social media.



ADOBE ACADEMY INTERMEDIATE: Make Paper Forms Productive with Acrobat

Presenter: Dan Armstrong, Adobe Education Leader

When: Saturday, May 3, 8:30 am-10:00 am

Cost: \$10.00

Description: To certify or not to certify? That is the question. Come learn why and how you can easily set up your lab or classroom as an authorized testing site to give your students a chance to strengthen employment and college opportunities. Some of the credentials you can offer as a Certiport Authorized Testing Center include Microsoft Office Specialist, Microsoft Technology Associate, Quickbooks Certified User, IC3, Adobe Certified Associate, etc.



ADOBE ACADEMY INTERMEDIATE: Digital Publishing with InDesign

Presenter: Dan Armstrong, Adobe Education Leader

When: Saturday, May 3, 10:00 am-11:30 am

Cost: \$10.00

Description: Digital Publishing? Yes that's right publishing for a digital device be it an iPad, Android, Web, an interactive PDF, or even an epub file. We will investigate the digital publishing workspace including multi-state objects, video, animation, the timing panel, alternate layouts, folio overlays, and the folio builder. It's a one stop shop for everything digital publishing.

ADOBE ACADEMY INTERMEDIATE: Utilizing Vectors, Never Use Clip Art Again!



Presenter: Dan Armstrong, Adobe Education Leader

When: Saturday, May 3, 2:00 pm-3:30 pm

Cost: \$10.00

Description: This session focuses on how you can create your own artwork and never be reliant on clip art again. Topics covered include the appearance panel, symbols, recoloring artwork, Layers and even the gradient mesh. There is much to be learned in this session so come prepared to learn!



ADOBE ACADEMY INTERMEDIATE: Photoshop, from Newbie to Groovy

Presenter: Dan Armstrong, Adobe Education Leader

When: Saturday, May 3, 3:30 pm-5:00 pm

Cost: \$10.00

Description: So you can use photoshop but your pictures are not quite as exciting as you had hoped. We will fix that! An introduction to Camera Raw and Layer styles should do the trick! Ever seen the brides picture in black and white but her rose is red??? We are going to do it in seconds. Be prepared to create some mind-blowing images in this one.

AICPA Advisor Welcome Reception

Join us for a welcome reception to kick off the 2014 National Leadership Conference. Gold Level Presenting Sponsor AICPA is excited to welcome advisors to Indianapolis and recognize our Local Certified Advisors.

The AICPA Advisor Welcome Reception is Wednesday, April 30, 7:00 pm-8:00 pm in the JW Marriott- White River Ballroom Pre-Function Room.

National Leadership Academy



The NLA is for approved Secondary/Post-Secondary registrants. The Secondary and Post-Secondary sessions will be held Thursday, May 1, from 8:00 am-12:00 pm and Friday, May 2, from 8:00 am-12:00 pm in Marriott Downtown- Marriott Ballroom 6. Advanced Registration Required. No Walk-ins.

Middle Level Leadership Conference Kick-Off

All Middle Level attendees will join us on Wednesday, April 30, from 5:30 pm-7:30 pm for a leadership program designed for every junior high and middle school student who attends the conference.

All participants must meet in the Marriott Downtown-Marriott Ballroom 3 and 4.

NEW! Open to all attendees! National Honor Awards Session

When: Friday, May 2, 8:30 am-10:00 am

Location: Convention Center Hall H

Description: Join us as we celebrate recipients of the following programs: BPA Cares, Ambassador Awards (to include the Torch Ceremony) Advisor Awards, Scholarship Recipients, Hall of Fame and more!

NAP Exam



The National Association of Parliamentarians Exam is a national-level test consisting of objective questions selected from a test bank of 300 questions that is provided free of charge on the NAP Website (www.parliamentarians.org) for the purpose of pre-test preparation.

For those passing the exam at NLC, there is a fee plus state dues for NAP membership which includes member publications and more. One hour will be allotted for completing the paper and pencil test.

Test time: Friday, May 2, 10:00 am-2:00 pm, in The JW Marriott 205.

Violation of Delegate Conduct

Anyone who violates the Delegate Conduct Practices and Procedures should be reported to the BPA Executive Director. Those delegates reported for rule infractions will be asked to meet with the NLC Rules Committee and the delegate's advisor. All rule infractions requiring disciplinary action will be reported to the administration office of the student's school district via registered letter.

Possible Penalties for Breaking the Code of Conduct

Post-Secondary

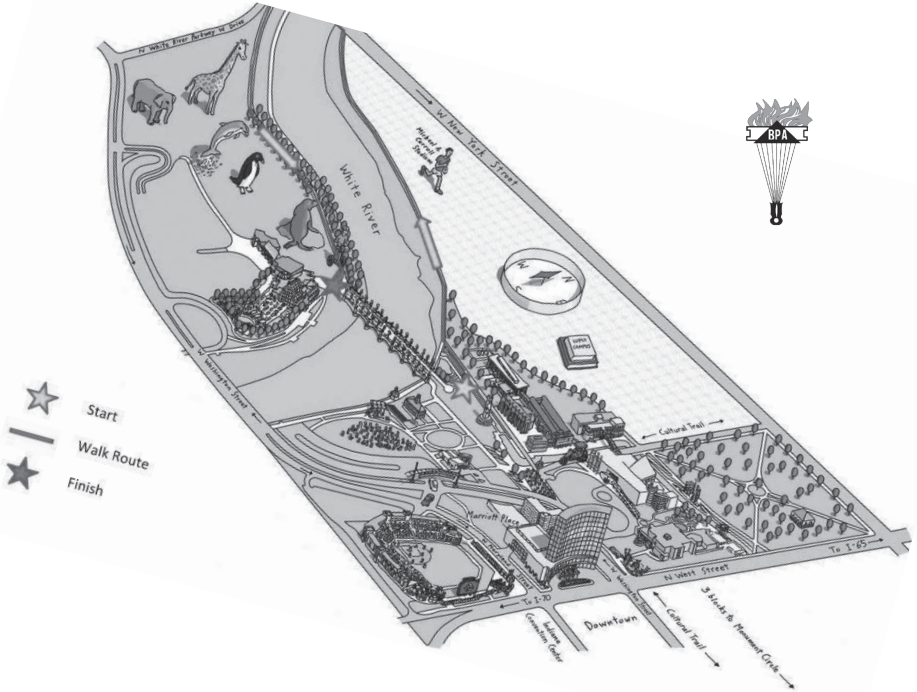
- Expulsion from conference for any use or possession of illegal drugs by anyone or any use or possession of alcohol by minors, or intentionally causing damage to property.
- Disqualification from competition for use of alcohol at any NLC function.
- Elimination of recognition at Awards Ceremony for violation of any other portion of the Code of Conduct that is pertinent to the Post-Secondary Division.

Secondary/Middle Level

- Expulsion from conference for any use or possession of illegal drugs or alcohol, damage to property done intentionally, or gross violation of male and female room regulations.
- Disqualification from competition for violation of male and female room regulations.
- Elimination of recognition at Awards Ceremony for violation of curfew and any other portion of the Code of Conduct that is pertinent to the Secondary Division.



Walk for Special Olympics
Thursday, May 1, 9:00 am-10:00
am, \$10.00-All proceeds go to
Special Olympics Indianapolis,
Space still available, sign up at
the Finance Desk



Special Olympics Guest

Born in Terre Haute, Indiana Ciara Thompson at age 18 has entered into the pageant and modeling industry. This past year she competed in her first pageant Miss Indiana Teen USA and was a semi finalist. She now holds the title Miss Black Indiana US Ambassador and is signed to local modeling agency LModelz. Ciara is a senior at Edgewood Highschool where she participates in soccer, cheerleading, show choir and German club. Ciara describes herself as compassionate, humorous, and personable. Her hobbies include bike riding, baking, and shopping. Her future ambitions include attending Indiana University to become a fashion journalist. Ciara focuses on being an advocate for helping those at a disadvantage improve their lives for a better future. During her reign she hopes to inspire and challenge those in her community.

Tours

- Participants must arrive and depart as a group, individual ticket admission is not eligible. If transportation is not provided, participants must walk to specified location and check in with the group chaperone upon arrival for admission. When booking tours for your arrival day, allow plenty of time for possible flight delays or delays in shuttle transfers.
- All tour tickets must be picked up at the Tour Desk by the advisor. Tickets are not distributed in the registration packets and will not be released to individual students.
- Refunds are not given for optional or last-minute changes on the part of a delegate or advisor, travel delays or inclement weather.
- Assembly times for tours are 15 minutes before scheduled departure time. Tours will meet in the lobby of the Marriott Downtown
- If transportation is included with the tour, you must go on the tour bus to participate in the tour. BPA will not be responsible for your return trip if you are not on the tour bus at the scheduled departure time.
- No tour refunds will be given due to late arrival at the conference as monies have to be paid in advance to tour venues.
- A limited number of tickets are still available. You can purchase them at the Tour Desk.

Tour Desk Hours

- Tuesday, April 29, 3:00 pm-10:00 pm
- Wednesday, April 30, 7:00 am-7:00 pm
- Thursday, May 1, 7:00 am-5:00 pm
- Friday, May 2, 7:00 am-5:00 pm
- Saturday, May 3, 7:00 am-12:00 pm

Tour Details

Lucas Oil Stadium Tour \$9

There's no better way to add a dose of adrenaline to your next Indianapolis visit than a behind-the-scenes tour of this state-of-the-art sports mecca. Lucas Oil Stadium offers public tours every week that give participants an up-close and personal look at all the stadium has to offer. Tours last approximately one hour and include visits to the playing field, an NFL locker room, Lucas Oil Plaza, the press box, and numerous other areas (depending on availability) that are generally inaccessible to the public.

Wednesday, April 30, 1:30 pm-4:00 pm

Friday, May 2, 11:30 am-2:00 pm

Saturday, May 3, 11:30 am-2:00 pm

Indianapolis Motor Speedway \$30

Ready, Set, Go! Join us as we start the race experience the way Indy does it! The Indianapolis Motor Speedway Hall of Fame Museum, located on the grounds of the famous Indianapolis Motor Speedway, is recognized as one of the most highly visible museums in the world devoted to automobiles and auto racing. In 1987, the museum and Speedway grounds were honored with the designation of National Historic Landmark. Over 75 vehicles are on display including: The Louis Chevrolet Memorial, The Marmon "Wasp," which won the inaugural Indianapolis 500 in 1911, Four two-time winning cars: the Boyle Maserati (Wilbur Shaw 1939-40), the Blue Crown Spark Plug Special (Mauri Rose 1947-48), the Fuel Injection Special (Bill Vukovich 1953-54) and the Beyond Special (Sam Hanks 1957 and Jimmy Bryan 1958), over 30 Indy 500 winning cars and many more! The museum also includes an extensive trophy collection and theater. (Track bus tours are currently unavailable due to anticipated test track racing schedule.)

Wednesday, April 30, 1:30 pm-5:30 pm

Thursday, May 1, 12:30 pm-4:30 pm

Friday, May 2, 9:00 am-1:00 pm & 1:00 pm-5:00 pm



Dallara Car Factory \$40

For almost 40 years Dallara Automobile, an Italian company, has been in the business of designing, building and supporting some of the world's most competitive racecars and high performance road cars. The INDYCAR Experience is a racing experience company that has an exclusive contract to operate at the world famous Indianapolis Motor Speedway and daily at Walt Disney World in Orlando, Florida. In addition, IRE operates at every North American IZOD IndyCar race. In July of 2010, Dallara was named the IndyCar chassis manufacturer for the 2012 season and beyond. The town of Speedway initiated a \$10 million dollar redevelopment of Main Street. The INDYCAR Experience, through all of its IndyCar series and racing marketing platforms, saw Main Street as a place to grow its business. The new 105,000 SF facility will house Dallara U.S. and all of the INDYCAR Experience companies. Participants will also receive a green-screen racing photo.

Friday, May 2, 1:30 pm-5:30 pm



Bicycle Tour: Cultural Trail \$43.00

Come with us to explore the newly completed, world class Indianapolis Cultural Trail! This urban trail connects many different Cultural Districts and is the perfect way to explore all of downtown Indy. Along the way we'll learn about the city's history, architecture, public art and other cool places and spaces throughout the city. This tour takes us to all of Indy's best sites including: Mass Ave. Historic Lockerbie, White River State Park, Central Canal, Monument Circle, War Memorial Plaza, Wholesale District, Glick Peace Walk. We'll cover 9 miles at a casual pace over 3 hours with numerous storytelling stops. Tour price includes bike rental, water bottle, helmet & witty guide. Participants will meet in the lobby of Marriott Downtown to begin the trip.

Wednesday, April 30, 3:30 pm-6:30 pm

Thursday, May 1, 4:30 pm-7:30 pm

Friday, May 2, 9:00 am-12:00 pm & 1:00 pm-4:00 pm

Saturday, May 3, 8:00 am-11:00 am



Canal Walk- \$14.00

Covering an area that is now the largest urban state park in the United States, this tour explores the history of the west edge of downtown Indianapolis while showcasing many of the great attractions that exist there today. From the humble beginnings of our city back in 1821 to the great flood of 1913 to the present day you'll enjoy this comprehensive tour of White River State Park and the Central Canal. This tour showcases great sites in the park including: Historic Pumpouse, US 40 National Road Bridge, McCormick's Rock, NCAA Hall of Champions, Indiana State Museum, Central Canal, Eiteljorg Museum, Congressional Medal of Honor Memorial. We'll cover 1 mile at a casual pace over 90 minutes with numerous storytelling stops. Participants will meet in the lobby of Marriott Downtown to begin the walk.

Wednesday, April 30, 3:30 pm-5:30 pm

Friday, May 2, 8:30 am-10:30 am

Saturday, May 3, 8:30 am-10:30 am



War Walk- \$14.00

Second only to our nation's capital in the amount of urban space dedicated to memorials and monuments, downtown Indianapolis is densely populated with these sacred spaces. From the iconic Monument Circle to the hidden memorial to the largest loss of life in the history of the US Navy, you'll learn the stories behind each monument as we enjoy our stroll along the Indianapolis Cultural Trail & Central Canal. We'll also learn about the City Beautiful movement from the early 1900s and see how it is still inspiring the creation of peaceful places in urban Indy even today. This tour showcases stunning memorials including: Soldier's & Sailors Monument on the Circle, Indiana War Memorial, Veterans Memorial Plaza, Vietnam, Korean & WWII Memorials, Monuments on Legion Mall, WWI Cenotaph, Glick Peace Walk, USS Indianapolis Memorial, 9/11 Memorial, National Congressional Medal of Honor Memorial. We'll cover 2 miles at a casual pace over 2 hours with numerous storytelling stops. Participants will meet in the lobby of Marriott Downtown to begin the walk.

Wednesday, April 30, 4:00 pm-6:30 pm

Thursday, May 1, 4:30 pm-7:00 pm

Saturday, May 3, 9:00 am-11:30 am


Kings Island- \$75.00

Kings Island is the largest amusement park and water park in the Midwest. And for good reason. Start with the thrill rides. The 5,282-foot, 80-mph Diamondback roller coaster. The Beast that travels across a 35-acre site at 65 mph. WindSeeker, which takes you 301 feet above the park for an unparalleled swing ride. Then there's the Vortex, where you go through two vertical loops, one corkscrew, one boomerang turn and a 360-degree helix. Those alone are probably enough to make it the largest amusement park in the Midwest. Then there's the kid-centric fun like Planet Snoopy. There's also Dinosaurs Alive!— 60 life-sized dinos spread across seven acres of Jurassic thrills. It's what makes us the largest amusement park and water park in the Midwest. Kings Island. Thrills Connect.

Saturday, May 3, 8:00 am-5:30 pm

CPA does not stand for

Celebrity Paparazzi Antagonist



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The 2014 National Leadership Conference College Fair

Don't miss out on our college fair! Colleges and universities are showcasing their institutions to NLC attendees. The 2014 NLC College Fair is Friday, May 2, from 10:00 am-2:00 pm in the JW Marriott- 2nd Pre-Function.

University of Northwestern Ohio

The University of Northwestern Ohio is a private, not-for-profit University founded in 1920. Within the university are five colleges: College of Business, College of Applied Technologies, College of Health Professions, College of Occupational Professions, and the Graduate College. Online degrees are available for most areas of study. <http://www.unoh.edu/>

Columbia College Chicago

Columbia College Chicago is an international leader and recognized pioneer in arts and media education. With over 120 years of deep experience teaching creative students to develop authentic voices and meaningful skills, Columbia graduates are fully prepared to launch sustainable careers in the visual, performing, media and communication arts. <http://www.colum.edu/>

Robert Morris University

Robert Morris University Illinois is a private, not-for-profit associate, baccalaureate, and master's degree-granting institution. Robert Morris serves over 7000 students interested in getting an education that meets the demands of today's business, graphic arts, health care, culinary and technical world at its main campus in Chicago as well as at locations in Arlington Heights, DuPage, Elgin, Orland Park, Bensenville, Schaumburg, Springfield, Peoria and Lake County. <http://www.robertmorris.edu/>

FIDM/Fashion Institute of Design & Merchandising

FIDM is a specialized, private college dedicated to educating students for the Fashion, Graphics, Interior Design, and Entertainment Industries. It's a place where creativity and careers merge. We're hands-on and industry focused. We're small enough to know our students' names, but big enough to have the industry contacts and resources to help them meet their goals. <http://fidm.edu/>

Indiana Institute of Technology

Indiana Tech's mission of preparing students for the careers of today and tomorrow--and for lives of significance and worth--remains constant. Yet we continually renew ourselves through innovative new programs, state-of-the-art facilities, and a personal approach to the needs of every student. It's how we ensure that the education we provide remains relevant and valuable. <http://www.indianatech.edu>

Davenport University

Davenport University is a private, non-profit, multi-location university located at 11 campuses throughout Michigan and online. It was founded in 1866 by Conrad Swensburg and currently offers Associate's, Bachelor's, and Master's Degrees, diplomas, and post-grad certification programs in business, technology, health professions, and graduate studies. <http://www.davenport.edu/>

Ohio Christian University

Ohio Christian University is committed to offering a complete education that develops students intellectually, professionally, and spiritually. OCU offers degree programs for traditional undergraduate students, graduate students, and adult and online students. Additionally, the Trailblazer Academy allows high school students to complete college classes. All programs are designed to equip students to become leaders in their careers, communities, families, and the world. <http://www.ohiochristian.edu/>

Ball State University: Master's in Business Education

Ball State University has one of the few online master's degrees for business and marketing teachers in the nation. Plus, students can choose among nine different tracks and the program is competitively priced. www.bsu.edu/online.businesseducation

Union Institute & University

Union Institute & University began with a vision of being a “university without walls”—an institution where working adults could have the opportunity to pursue a degree regardless of where they lived and worked. Many of the most commonly used terms in higher education—nontraditional students, interdisciplinary study, distance learning, mentoring, and social relevance—refer to concepts pioneered by Union more than 45 years ago.

www.myunion.edu



The Photo Screen will be open prior to Opening General Session in the convention center on Wednesday, April 30th, during the Night at the Museum special event on Thursday, May 1 and prior to the National Honor Awards Session on Friday, May 2. Additional photo hours will be announced on social media. We will be shooting conference specific photos on a green screen. If you're curious how a green screen works, stop by and check out the photo booth. Prices can be viewed at bpa.org/nlc/photo.

The NLC Exhibit Hall

The Expo and Career Fair will be open Wednesday and Thursday during the conference in the Marriott Downtown Ballroom 7-10 during these hours:

- Wednesday, April 30, 11:00 am-5:00 pm
- Thursday, May 1, 10:00 am-3:00 pm

BPA Booths

Barefoot

Purchase your officially licensed Business Professionals of America apparel and merchandise.

T-shirt and Pin Booth

Stop by this booth to trade in the Pin Voucher on your NLC name badge sheet to obtain the 2014 NLC Conference Pin! Also stop by this booth with the T-shirt voucher from your name badge sheet if you pre-ordered an NLC T-shirt. This booth will also be open Friday at the college fair.

Contestant Photo Booth

For those competing in a competitive event, be sure that your photo makes it on screen when you are called on stage as a finalist at the Awards Session. Stop by the photo booth and have your photo taken so that your face is on the big screen Saturday night! The Contestant Photo Booth will also be during the College Fair on Friday.

Exhibitors

Davenport University

Davenport University is a private, non-profit, multi-location university located at 11 campuses throughout Michigan and online. It was founded in 1866 by Conrad Swensburg and currently offers Associate's, Bachelor's, and Master's Degrees, diplomas, and post-grad certification programs in business, technology, health professions, and graduate studies. <http://www.davenport.edu/>

Knowledge Matters

Knowledge Matters is the leading developer and publisher of simulation-based business and personal finance curricula for high schools. Founded in 1997 by Peter Jordan, with a grant from the U.S. Department of Education, the company's simulations have been used by over 1 million students in over 5,000 high schools. <http://www.knowledgematters.com/>

Fair Trade Winds

Fair Trade Winds is a family-run retail store with six locations across the country. We offer certified fair trade and environmentally sustainable products supporting artisans, farmers, and craftspeople from all over the globe. A visit to our store is a window to the world. <http://www.fairtradewinds.net>

Men's Warehouse

For 40 years, Men's Warehouse has been helping guys look their best, with comfortable clothing by designer brands that makes just the right statement. To shop or find a store near you visit menswarehouse.com

Ball State University: Master's in Business Education

Ball State University has one of the few online master's degrees for business and marketing teachers in the nation. Plus, students can choose among nine different tracks and the program is competitively priced. www.bsu.edu/online.businesseducation

National Technical Honor Society

The National Technical Honor Society serves over 200,000 student members annually. In 2014, NTHS will award over \$160,000 in scholarships to career and technical education students. NTHS honors the achievements of top CTE students, provides scholarships to encourage the pursuit of higher education, and cultivates excellence in today's highly competitive, skilled workforce. <https://www.nths.org/>

Ozark Delight Candy Co.

Ozark Delight Lollipops are America's #1 fundraising lollipop. We produce our lollipops the old fashioned way, in small batches, ensuring flavor intensity to the last lick. Mass produced, machine made lollipops are simply inferior, and you and your customers can 'Taste the Difference'. From production to customer service, and everything in between, we do it right. <http://ozarkdelight.com/>

BPA National Virtual Event Winners Booth

The Virtual Multimedia, Software Engineering and Web Applications national winners will be presenting their projects and answering questions about the events, the experience of competing on-line, and what they see as the future of virtual events at BPA. Don't miss a chance to interact with our talented members and share your thoughts.

The American Institute of Certified Public Accountants

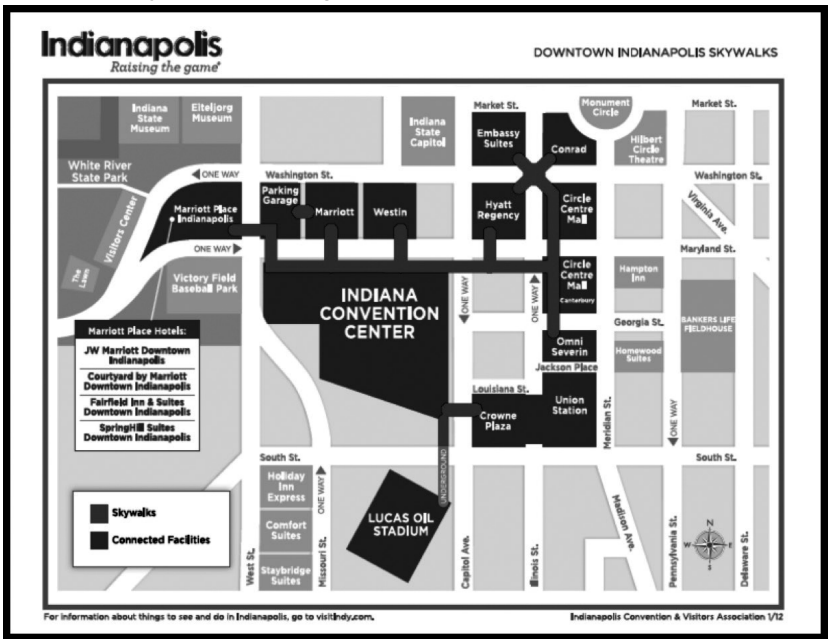
(AICPA) via Start Here, Go Places.® introduces students to careers in accounting and helps them envision the steps to becoming a CPA. Start Here, Go Places. also provides supplemental resources to assist educators and further engage students in the subject of accounting.

National Geographic Learning/ Cengage Learning

Cengage Learning is a leading provider of innovative teaching, learning and research solutions for the academic, professional and library markets worldwide. The company's products and services are designed to foster academic excellence and professional development, increase student engagement, improve learning outcomes and deliver authoritative information to people whenever and wherever they need it. Through the company's unique position within both the library and academic markets, Cengage Learning is providing integrated learning solutions that bridge from the library to the classroom. Cengage Learning's brands include Brooks/Cole, Course Technology, Delmar, Gale, Heinle, South-Western and Wadsworth, among others. <http://ngl.cengage.com/>

Barefoot

Purchase your officially licensed Business Professionals of America apparel and merchandise.



SCHEDULE OF EVENTS

(S) Secondary, (PS) Post-Secondary, (ML) Middle Level

Day and Date	Time	Event	LOCATION
Tuesday, April 29			
	12:00 pm-6:00 pm	Contest Headquarters	JW-201/202
	3:00 pm-10:00 pm	Registration/ Information Desk	MD-Second Floor
		Finance Desk	MD-Second Floor
		Tour Desk	MD-Second Floor
	4:00 pm-5:00 pm	Administrator's/ Proctor's/Grader's Orientation	JW-108
	7:00 pm-8:00 pm	Intern Orientation	JW-108
	8:00 pm-9:00 pm	Host Committee Reception	JW-304-306
Wednesday, April 30			
	7:00 am-8:00 am	Administrator's/ Proctor's/Grader's Orientation	JW: 101/102
	7:00 am-7:00 pm	Registration/ Information Desk	MD-Second Floor
		Finance Desk	MD-Second Floor
		Tour Desk	MD-Second Floor
	8:00 am-8:00 pm	Contest Headquarters/Test Distribution	JW-201/202
	9:00 am-3:00 pm	Hospitality Desk	JW-Second Floor Foyer
	9:30 am-10:30 am	Intern Orientation	JW: 101/102
	11:00 am-5:00 pm	Exhibit Hall	MD-Marriott Ballroom 7-10
		"Contestant Photo Booth Pick up your NLC Commemorative Pin Here! Visit the Photo Booth to have your picture taken & displayed on the screen at the Awards Session!"	MD-Marriott Ballroom 7-10

(S) Secondary, (PS) Post-Secondary, (ML) Middle Level

Day and Date	Time	Event	LOCATION
Wednesday, April 30	12:00 pm-12:50 pm	Success Session: Social Media & Career Management- Presented by Michael Clarke, Idaho State University	MD-Marriott Ballroom 6
	1:00pm-1:50pm	Success Session: How to Prepare Students to Successfully Compete at NLC- Sponsored by Certiport- Presented by Certiport	MD-Marriott Ballroom 6
	1:00 pm-2:30 pm	JAVA Programming (S/PS)	JW-103/104
	2:00 pm-2:50 pm	Success Session: The Insiders Guide to Being a National Officer- Presented by the National Officer Panel Experts	MD: Marriott Ballroom 6
	2:00 pm-3:00 pm	SAAC Meeting	MD-Lincoln
		CEAC Meeting	MD-Santa Fe
	2:00 pm-3:30 pm	Fundamental Spreadsheet Applications (S/PS)	JW-White River Ballroom A-E
		Spreadsheet Applications (ML)	JW-White River Ballroom A-E
	2:00 pm-7:00 pm (Last exam administered at 6:30 pm)	Open Events	JW-White River Ballroom F-J
		Administrative Support Concepts (S/PS)	
		Business Meeting Management (S/PS)	
		Computer Programming Concepts (S/PS)	

Day and Date	Time	Event	LOCATION
Wednesday, April 30	2:00 pm-7:00 pm (Last exam administered at 6:30 pm)	Financial Math & Analysis (S/PS)	
		Information Technology Concepts (S/PS)	
		Insurance Concepts (S/PS)	
		Management/ Marketing/Human Resources Concepts (S/PS)	
		Project Management Concepts (S/PS)	
		Business Math Concepts (ML)	
		Business Communication Skills Concepts (ML)	
		Business Fundamentals Concepts (ML)	
	3:00 pm-4:00 pm	Candidate/Head Voting Delegate/ Voting Delegate Briefing Meeting All candidates & head voting delegates are required to attend. General Voting Delegates are invited to attend, but not required	JW-101/102

(S) Secondary, (PS) Post-Secondary, (ML) Middle Level

Day and Date	Time	Event	LOCATION
Wednesday, April 30	3:00 pm-4:00 pm	Administrator's/ Proctor's/Grader's Orientation	MD-Marriott Ballroom 5
		Corporate Meeting	MD-Marriott Ballroom 1
	3:00 pm-9:00 pm	Grading Room	JW-203/204
	3:00 pm-4:30 pm	Success Session: Post-Secondary Networking Social- Facilitated by H. Roger Fulk	MD-Marriott Ballroom 6
	4:00 pm-4:30 pm	Success Session: Earn your Professional Development Credits at NLC-Presented by Dr. Brenda Jacobsen	MD-Marriott Ballroom 5
	4:00 pm-5:00 pm	Candidate Meeting and Testing	JW-101/102
		State Presidents Meeting	Convention Center Hall H
	4:00 pm-6:00 pm	Administrative Support Team (S/ PS)	JW-White River Ballroom A-E
	5:00pm-5:50pm	Success Session: Finding Additional Fund\$ for Your CTE Programs- Sponsored by Certiport-Presented by Dave Hansen, Certiport	MD-Marriott Ballroom 6
	5:30 pm-7:30 pm	"Middle Level Leadership Kickoff! (ML) Pre-registration is not required. All ML participants are automatically enrolled." "	MD-Marriott Ballroom 3/4
	6:00 pm-7:00 pm	Intern Orientation	JW-101/102
		State Meetings	
		Alaska	JW-207
		Illinois	Crowne Plaza- Pennsylvania Room

(S) Secondary, (PS) Post-Secondary, (ML) Middle Level

Day and Date	Time	Event	LOCATION
Wednesday, April 30	6:00 pm-7:00 pm	Kansas	JW-103/104
		Massachusetts	JW-304-306
		Michigan	MD-Marriott Ballroom 6
		Minnesota-S	MD-Marriott Ballroom 5
		Wisconsin	JW-309/310
	6:30 pm-7:30 pm	Parliamentary Procedure Team Objective Event (S)	JW-White River Ballroom-A-E
	7:00 pm-8:00 pm	AICPA Recognition Reception-Sponsored by AICPA	JW-White River Pre-Function
	8:30 pm-10:00 pm	Opening General Session	Convention Center Hall H
	10:00 pm-11:00 pm	State Meetings	
		Delaware	Omni Jennings Ballroom
		Florida	Convention Center Hall H
		Florida (Associate)	Convention Center Hall H
		Idaho	JW-101/102
		Indiana	JW-White River Ballroom A-E
		Iowa-S	JW-308
		Iowa-PS	JW-307
		Minnesota-PS	JW-309/310
		Montana	JW-304-306
		New Mexico	JW-103/104
		Ohio-S	MD-Marriott Ballroom 5
		Ohio-PS	MD-Denver
		Oklahoma	Fishers Ballroom
		Puerto Rico	JW-303
		South Carolina	Crowne Plaza-Pennsylvania Room
		Texas	MD-Marriott Ballroom 6

(S) Secondary, (PS) Post-Secondary, (ML) Middle Level

Day and Date	Time	Event	LOCATION
	Midnight	Curfew (Secondary & Middle Level)	
Thursday, May 1	6:30 am-5:00 pm	Contest Headquarters/Test Distribution	JW -201/202
	7:00 am-8:00 am	Competitive Event Judge's Orientation (Judged Event Administrators & Proctors are Required to Attend Orientation)	JW-101/102
		Intern Orientation Meeting	JW-103/104
	7:00 am-8:30 am	Federal Income Tax Accounting (PS)	MD-Marriott Ballroom 5
	7:00 am-9:00 am	Fundamental Accounting (S)	MD-Marriott Ballroom 5
		College Accounting (PS)	MD-Marriott Ballroom 5
	7:00 am-10:00 am	Computer Literacy Certification (ML)	JW-White River Ballroom F
		C++ Programming (S/PS)	JW-White River Ballroom A-E
		Fundamentals of Web Design (S/PS)	JW-White River Ballroom A-E
	7:00 am-5:00 pm	Registration/ Information Desk	MD-Second Floor
		Finance Desk	MD-Second Floor
		Tour Desk	MD-Second Floor
	7:30 am-8:00 am	Placement Committee Meeting	National Officer Suite
	8:00 am-8:50 am	Success Session: Heart to Heart and Signature Moves- Presented by Jason Hewlett, Keynote Speaker	JW-103/104
	8:00 am-9:00 am	Post-Secondary Candidate Interviews	National Officer Suite
	8:00 am-12:00 pm	Computer Modeling (PS)	JW-310
Thursday, May 1		Computer Modeling (S)	

Day and Date	Time	Event	LOCATION
		Section 1	MD-Indianapolis Boardroom
		Section 2	MD-Denver
		Digital Media Production (PS)	JW-209
		Digital Media Production (S)	
		Section 1	JW-208
		Section 2	JW-207
		Section 3	JW-206
		Section 4	JW-205
		Contemporary Issues (PS)	
		Preparation Sections 1-2	MD-Santa Fe
		Presentation Section 1	MD-Phoenix
		Presentation Section 2	MD-Lincoln
		Extemporaneous Speech (ML)	
		Preparation	MD-Marriott Ballroom 1
		Presentation	MD-Marriott Ballroom 2
		Extemporaneous Speech (S)	
		Preparation Sections 1-5	MD-Marriott Ballroom 3
		Section 1	MD-Atlanta
		Section 2	MD-Austin
		Section 3	MD-Boston
		Section 4	MD-Columbus
		Section 5	MD-Marriott Ballroom 4
		Graphic Design Promotion (ML)	JW-300
Thursday, May 1		Graphic Design Promotion (S)	
		Section 1	JW-305

(S) Secondary, (PS) Post-Secondary, (ML) Middle Level

Day and Date	Time	Event	LOCATION
		Section 2	JW-306
		Section 3	JW-307
		Section 4	JW-308
		Introduction to Video Production Team (ML)	JW-109
		Presentation Management Individual (S)	JW-301
		Section 1	JW-302
		Section 2	JW-303
		Section 3	JW-304
		Section 4	JW-301
		Video Production Team (PS)	JW-108
		Video Production Team (S)	
		Section 1	JW-107
		Section 2	JW-106
		Section 3	JW-105
		National Leadership Academy (S/PS)	MD-Marriott Ballroom 6
	8:00 am-5:00 pm (Last exam administered at 4:30 pm)	Open Events	JW-White River Ballroom G-J
		Administrative Support Concepts (S/PS)	
		Business Meeting Management (S/PS)	
		Computer Programming Concepts (S/PS)	
		Financial Math & Analysis (S/PS)	
Thursday, May 1		Information Technology Concepts (S/PS)	
		Insurance Concepts (S/PS)	

(S) Secondary, (PS) Post-Secondary, (ML) Middle Level

Day and Date	Time	Event	LOCATION
		Management/ Marketing/Human Resources Concepts (S/PS)	
		Parliamentary Procedure Concepts (S/PS)	
		Project Management Concepts (S/PS)	
		Business Math Concepts (ML)	
		Business Communication Skills Concepts (ML)	
		Business Fundamentals Concepts (ML)	
		Computer Literacy Concepts (ML)	
		Merit Scholar	
	9:00 am-10:00 am	Walk for Special Olympics	White River State Park (Behind JW Marriott)
	9:00 am-3:00 pm	Hospitality Desk	JW-Second Floor Foyer
	9:00 am-5:00 pm	Grading Room	JW-203/204
	9:30 am-11:30 am	Payroll Accounting (S)	MD-Marriott Ballroom 5
		College Payroll Accounting (PS)	MD-Marriott Ballroom 5
	9:30 am-12:00 pm	Secondary Candidate Interviews	National Officer Suite
Thursday, May 1	10:00 am-10:50 am	Success Session: Moral Issues in Business-Can You Pass the Test?- Presented by Dr. Robyn King- VanDyne	JW-103
	10:00 am-3:00 pm	Exhibit Hall	MD-Marriott Ballroom 7-10

Day and Date	Time	Event	LOCATION
		"Contestant Photo Booth Pick up your NLC Commemorative Pin Here! Visit the Photo Booth to have your picture taken & displayed on the screen at the Awards Session!"	MD-Marriott Ballroom 7-10
	10:00 am-5:00 pm	Day at the Zoo Special Event	Indianapolis Zoo
	10:30 am-1:30 pm	Advanced Word Processing Skills (S/PS)	JW-White River Ballroom A-E
		Network Administration Using Microsoft (S/PS)	JW-White River Ballroom F
		PC Servicing & Troubleshooting (S/PS)	JW-White River Ballroom A-E
		Placement Committee Meeting	National Officer Suite
	12:00 pm-1:00 pm	Competitive Event Judge's Orientation (Judged Event Administrators & Proctors are Required to Attend Orientation)	JW-101/102
	12:00 pm-2:00 pm	Advanced Accounting (S)	MD-Marriott Ballroom 5
		Advanced College Accounting (PS)	MD-Marriott Ballroom 5
Thursday, May 1		Financial Literacy (ML)	MD-Marriott Ballroom 5
	1:00 pm-5:00 pm	Advanced Interview Skills (PS)	JW-303
		Advanced Interview Skills (S)	
		Section 1	JW-304
		Section 2	JW-305
		Section 3	JW-306

(S) Secondary, (PS) Post-Secondary, (ML) Middle Level

Day and Date	Time	Event	LOCATION
		Section 4	JW-309
		Section 5	JW-310
		Broadcast News Production Team (S)	
		Section 1	MD-Atlanta
		Section 2	MD-Austin
		Entrepreneurship Exploration (ML)	MD-Lincoln
		Entrepreneurship (PS)	JW-302
		Entrepreneurship (S)	
		Section 1	JW-300
		Section 2	JW-301
		Section 3	JW-307
		Section 4	JW-308
		Ethics & Professionalism (PS)	
		Preparation	MD-Santa Fe
		Presentation	MD-Phoenix
		Computer Animation Team (PS)	JW-209
		Computer Animation Team (S)	
		Section 1	JW-208
		Section 2	JW-207
		Section 3	JW-206
		Mobile Applications (PS)	MD-Boston
Thursday, May 1	1:00 pm-5:00 pm	Mobile Applications (S)	MD-Columbus
		Presentation Management Individual (PS)	MD-Indianapolis Boardroom
		Presentation Management Team (PS)	MD-Marriott Ballroom 1
		Presentation Management Team (S)	

Day and Date	Time	Event	LOCATION
		Section 1	MD-Marriott Ballroom 2
		Section 2	MD-Marriott Ballroom 3
		Section 3	MD-Marriott Ballroom 4
		Small Business Management Team (PS)	
		Preparation	JW-103
		Presentation	JW-104
		Small Business Management Team (S)	
		Preparation Sections 1-4	JW-105
		Section 1	JW-106
		Section 2	JW-107
		Section 3	JW-108
		Section 4	JW-109
	8:00 am-5:00pm	Written Event Conflict Room	MD-Denver
	2:00 pm-5:00 pm	Digital Publishing with InDesign® (S/PS)	JW-White River Ballroom A-E
		Computer Security (S/PS)	JW-White River Ballroom F
		Visual Basic Programming (S/PS)	JW-White River Ballroom A-E
Thursday, May 1	2:00 pm-3:00 pm	Administrator's/Proctor's/Grader's Orientation	MD-Marriott Ballroom 6
	2:30 pm-3:30 pm	Banking & Finance (S/PS)	MD-Marriott Ballroom 5
	2:30 pm-4:30 pm	Managerial Accounting (PS)	MD-Marriott Ballroom 5
	5:30 pm-8:30 pm	Advanced Spreadsheet Applications (S/PS)	JW-White River Ballroom A-E
		Database Applications (S/PS)	JW-White River Ballroom A-E

(S) Secondary, (PS) Post-Secondary, (ML) Middle Level

Day and Date	Time	Event	LOCATION
		Computer Network Technology (S/PS)	JW-White River Ballroom F
	6:30 pm-7:30 pm	State Officer Dinner	Indiana State Museum
	7:30 pm-10:30 pm	Night at the Museum Special Event	Indiana State Museum
	10:30 pm-11:30 pm	National Officer Candidate Social	National Officer Suite
Friday, May 2	6:30 am-7:00 pm	Contest Headquarters/Test Distribution	JW-201/202
	7:00 am-8:00 am	Competitive Event Judge's Orientation (Judged Event Administrators & Proctors are Required to Attend Orientation)	JW-101/102
		Intern Orientation (S/PS)	JW-104
	7:00 am-8:30 am	Fundamental Word Processing Skills (S/PS)	JW-White River Ballroom A-E
		Medical Office Procedures (S/PS)	JW-White River Ballroom A-E
	7:00 am-5:00 pm	Certification Lab	JW-White River Ballroom F
		Registration/ Information Desk	MD-Second Floor
Friday, May 2	7:00 am-5:00 pm	Finance Desk	MD-Second Floor
	7:00 am-5:00 pm	Tour Desk	MD-Second Floor
	8:00 am-8:50 am	Success Session: Fair Trade for All- Presented by Paul Culler & Donna Jarzab	MD-Marriott Ballroom 4
	8:00 am-10:00 am	Financial Analyst Team (PS)	MD-Marriott Ballroom 10
		Financial Analyst Team (S)	MD-Marriott Ballroom 9
	8:00 am-12:00 pm	Administrative Support Research Individual (S)	

(S) Secondary, (PS) Post-Secondary, (ML) Middle Level

Day and Date	Time	Event	LOCATION
		Section 1	JW-302
		Section 2	JW-303
		Section 3	JW-304
		Economic Research Team (S)	
		Section 1	JW-107
		Section 2	JW-108
		Section 3	JW-109
		Graphic Design Promotion (PS)	
		Section 1	MD-Santa Fe
		Section 2	MD-Lincoln
		Human Resource Management (PS)	
		Preparation Sections 1-2	JW-301
		Section 1	JW-300
		Section 2	JW-307
		Human Resource Management (S)	
		Preparation Sections 1-4	JW-308
		Section 1	JW-305
		Section 2	JW-306
		Section 3	JW-309
		Section 4	JW-310
Friday, May 2	8:00 am-12:00 pm	Parliamentary Procedures Team (S)	
		Preparation Section 1	MD-Marriott Ballroom 1
		Section 1	MD-Atlanta
		Preparation Section 2	MD-Marriott Ballroom 2
		Section 2	MD-Austin
		Preparation Section 3	MD-Marriott Ballroom 3
		Section 3	MD-Boston

Day and Date	Time	Event	LOCATION
		Web Site Design Team (ML)	JW-105
		Web Site Design Team (PS)	JW-106
		Web Site Design Team (S)	
		Section 1	JW-206
		Section 2	JW-207
		Section 3	JW-208
		Leadership Academy (S/PS)	MD-Marriott Ballroom 6
	8:00 am-5:00 pm (Last exam administered at 4:30 pm)	Open Events	JW-White River Ballroom G-J
		Administrative Support Concepts (S/PS)	
		Business Meeting Management (S/PS)	
		Computer Programming Concepts (S/PS)	
		Financial Math & Analysis (S/PS)	
		Information Technology Concepts (S/PS)	
Friday, May 2	8:00 am-5:00 pm (Last exam administered at 4:30 pm)	Insurance Concepts (S/PS)	
		Management/ Marketing/Human Resources Concepts (S/PS)	
		Parliamentary Procedure Concepts (S/PS)	
		Project Management Concepts (S/PS)	

(S) Secondary, (PS) Post-Secondary, (ML) Middle Level

Day and Date	Time	Event	LOCATION
		Business Math Concepts (ML)	
		Business Communication Skills Concepts (ML)	
		Business Fundamentals Concepts (ML)	
		Computer Literacy Concepts (ML)	
		Merit Scholar	
		Written Event Conflict Room	MD-Denver
	8:30 am-10:00 am	NEW! Open to all attendees! National Honor Awards Session (ML/PS/S)	Convention Center Hall H
	8:30 am-10:00 am	ADOBE ACADEMY BEGINNER: Simple Portfolios that are Guaranteed to get Noticed!-Presented by Dan Armstrong, Adobe Education Leader	JW-103
Friday, May 2	9:00 am-9:50 am	Success Session: Give Your Students and Program an Edge Through Certifications-Sponsored by Certiport-Presented by Dave Hansen, Certiport	MD-Marriott Ballroom 4
	9:00 am-10:00 am	Keyboarding Production (S/PS/ML)	JW-White River Ballroom A-E
		Legal Office Procedures (S/PS)	JW-White River Ballroom A-E
	9:00 am-3:00 pm	Hospitality Desk	JW-Second Floor Foyer
	9:00 am-5:00 pm	Grading Room	JW-203/204

(S) Secondary, (PS) Post-Secondary, (ML) Middle Level

Day and Date	Time	Event	LOCATION
	10:00 am-11:30 am	ADOBE ACADEMY BEGINNER: Getting Started with Desktop Publishing in InDesign ®-Presented by Dan Armstrong, Adobe Education Leader	JW-103
	10:00 am-2:00 pm	College Fair	JW-Second Floor Pre-Function
		NLC Pin & T-Shirt Pick Up Available	JW-Second Floor Pre-Function
		National Association of Parliamentarians Membership Exam	JW-205
	11:00 am-1:00 pm	Fundamental Desktop Publishing (S/PS)	JW-White River Ballroom A-E
		Integrated Office Applications (S/PS)	JW-White River Ballroom A-E
		Systems Administration Using Cisco (S/PS)	JW-White River Ballroom A-E
Friday, May 2	12:00 pm-1:00 pm	Competitive Event Judge's Orientation (Judged Event Administrators & Proctors are Required to Attend Orientation)	JW-101/102
	12:00 pm-1:30 pm	Success Session: Etiquette Luncheon-Presented by Roger Fulk, Certified Etiquette Demonstrator	MD-Marriott Ballroom 4
	12:30 pm-1:30 pm	Placement Committee Meeting	National Officer Suite
	1:00 pm-1:50 pm	Success Session: Accelerate Your Image Through Social Media-Presented by the National Officer Team	JW-Griffin Hall
	1:00 pm-5:00 pm	Career Research Project Team (ML)	JW-105

(S) Secondary, (PS) Post-Secondary, (ML) Middle Level

Day and Date	Time	Event	LOCATION
		Economic Research Individual (S)	
		Section 1	JW-107
		Section 2	JW-108
		Section 3	JW-109
		Global Marketing Team (PS)	JW-206
		Global Marketing Team (S)	
		Section 1	JW-207
		Section 2	JW-208
		Section 3	JW-209
		Interview Skills (PS)	
		Section 1	MD-Phoenix
		Section 2	MD-Indianapolis Boardroom
	1:00 pm-5:00 pm	Interview Skills (S)	
Friday, May 2		Section 1	JW-303
		Section 2	JW-304
		Section 3	JW-305
		Section 4	JW-306
		Network Design Team (PS)	
		Preparation	JW-301
		Presentation	JW-300
		Network Design Team (S)	
		Preparation Sections 1-3	JW-308
		Section 1	JW-307
		Section 2	JW-309
		Section 3	JW-310
		Prepared Speaking (ML)	MD-Atlanta
		Prepared Speech (PS)	
		Section 1	MD-Austin
		Section 2	MD-Boston

Day and Date	Time	Event	LOCATION
		Prepared Speech (S)	
		Section 1	MD-Marriott Ballroom 1
		Section 2	MD-Marriott Ballroom 2
		Section 3	MD-Marriott Ballroom 3
	1:30 pm-3:30 pm	Advanced Office Systems & Procedures (S/PS)	JW-White River Ballroom A-E
		Accounting With QuickBooks (S/PS)	JW-White River Ballroom A-E
		Basic Office Systems & Procedures (S/PS)	JW-White River Ballroom A-E
	2:00 pm-3:00 pm	Administrators/ Proctors/Graders Orientation	JW-104
Friday, May 2	2:00 pm-3:30 pm	ADOBE ACADEMY BEGINNER: Never be Scared of the Word Vector Graphic Again!-Presented by Dan Armstrong, Adobe Education Leader	JW-103
	3:00 pm-3:50 pm	Success Session: Type Faster than you can Text- Presented by Anissa R. Nierenberger, Caption Masters Instructor	JW-104
	3:30 pm-4:30 pm	Secondary Division Campaign Rally Set-Up	MD-Marriott Ballroom Lobby
	3:30 pm-5:00 pm	ADOBE ACADEMY BEGINNER: Photoshop, a First Look!-Presented by Dan Armstrong, Adobe Education Leader	JW-103

(S) Secondary, (PS) Post-Secondary, (ML) Middle Level

Day and Date	Time	Event	LOCATION
	4:00 pm-4:50 pm	Success Session: Social Media & Career Management- Presented by Michael Clark, Idaho State University	JW-104
	5:00 pm-7:00 pm	Secondary Division Business Meeting	MD-Marriott Ballroom 5-10
		Secondary Division Campaign Rally	MD-Marriott Ballroom Lobby
	6:30 pm-7:30 pm	Post-Secondary Division Campaign Rally Set-Up	MD-Marriott Ballroom 1-4
	8:00 pm-10:30 pm	Post-Secondary Division Business Meeting	MD-Marriott Ballroom 1-4
Friday, May 2	8:00 pm-10:30 pm	Post-Secondary Division Campaign Rally	MD-Marriott Ballroom 1-4
		Post-Secondary Caucus	
		Idaho	MD-Santa Fe
		Indiana	MD-Phoenix
		Iowa	MD-Lincoln
		Kansas	MD-Marriott Ballroom 10
		Michigan	MD-Boston
		Minnesota	MD-Atlanta
		Montana	MD-Indianapolis Boardroom
		Ohio	MD-Austin
		Oklahoma	MD-Columbus
		Texas	MD-Albany
		Wisconsin	MD-Denver
	8:30 pm-10:30 pm	Secondary State Caucus	
		Alaska	JW-300
		Delaware	JW-303
		Florida	JW-305
		Florida Associate	JW-205

(S) Secondary, (PS) Post-Secondary, (ML) Middle Level

Day and Date	Time	Event	LOCATION
	8:30 pm-10:30 pm	Idaho	JW-302
		Illinois	JW-307
		Indiana	JW-310
		Iowa	JW-306
		Kansas	JW-309
		Massachusetts	JW-304
		Michigan	JW-301
		Minnesota	JW-208
		Montana	JW-206
		New Mexico	JW-207
		Ohio	JW-314
		Oklahoma	JW-313
		South Carolina	JW-308
Friday, May 2	8:30 pm-10:30 pm	Texas	JW-209
	11:00 pm-11:30 pm	Candidate Selection Committee Meeting	National Officer Suite
	Midnight	Curfew (Secondary & Middle Level)	
Saturday, May 3	6:00 am-12:00 pm	Contest Headquarters/Test Distribution	JW-201/202
	7:00 am-8:00 am	Competitive Event Judge's Orientation (Judged Event Administrators & Proctors are Required to Attend Orientation)	JW-White River Ballroom C/D
	7:00 am-12:00 pm	Grading Room	JW-203
	7:00 am-12:00 pm	Registration/ Information Desk	MD-Second Floor
		Finance Desk	MD-Second Floor
		Tour Desk	MD-Second Floor
	7:00 am-1:00 pm	Broadcast News Production Team Finals (S)	MD-Lincoln
	7:30 am-12:00 pm	Contemporary Issues Finals (PS)	
		Preparation	JW-101
		Presentation	JW-102

(S) Secondary, (PS) Post-Secondary, (ML) Middle Level

Day and Date	Time	Event	LOCATION
		Extemporaneous Speech Finals (S)	
		Preparation	JW-103
		Presentation	JW-104
		Human Resource Management Finals (PS)	
		Preparation	JW-105
		Presentation	JW-106
Saturday, May 3	7:30 am-12:00 pm	Human Resource Management Finals (S)	
		Preparation	JW-107
		Presentation	JW-108
		Network Design Team Finals (S)	
		Preparation	JW-209
		Presentation	JW-208
		Parliamentary Procedure Team (S)	
		Preparation	JW-205
		Presentation	JW-204
		Small Business Management Team Finals (S)	
		Preparation	JW-206
		Presentation	JW-207
	8:00 am-9:00 am	Computer Security-Application Event (S)	JW-White River Ballroom A
		PC Servicing and Troubleshooting-Application Event (PS)	JW-White River Ballroom G
		Systems Administration Using Cisco-Application Event (PS)	JW-White River Ballroom B

(S) Secondary, (PS) Post-Secondary, (ML) Middle Level

Day and Date	Time	Event	LOCATION
	8:00 am-12:00 pm	Administrative Support Research Individual Finals (S)	JW-302
		Advanced Interview Skills Finals (S)	JW-303
		Computer Animation Team (S)	JW-305
		Computer Modeling (S)	JW-306
		Digital Media Production Finals (S)	JW-309
Saturday, May 3	8:00 am-12:00 pm	Economic Research Individual Finals (S)	JW-310
		Economic Research Team Finals (S)	JW-308
		Entrepreneurship Finals (S)	JW-301
		Financial Analyst Team Finals (PS)	MD-Marriott Ballroom 10
		Financial Analyst Team Finals (S)	MD-Marriott Ballroom 9
		Global Marketing Team Finals (S)	JW-307
		Graphic Design Promotion Finals (PS)	MD-Columbus
		Graphic Design Promotion Finals (S)	JW-304
		Interview Skills Finals (PS)	MD-Boston
		Interview Skills Finals (S)	MD-Phoenix
		Prepared Speech Finals (PS)	MD-Santa Fe
		Prepared Speech Finals (S)	MD-Denver
		Presentation Management Individual Finals (S)	JW-White River Ballroom J
		Presentation Management Team Finals (S)	JW-White River Ballroom I

(S) Secondary, (PS) Post-Secondary, (ML) Middle Level

Day and Date	Time	Event	LOCATION
		Video Production Team Finals (S)	JW-White River Ballroom H
		Web Site Design Team Finals (S)	JW-109
	8:00 am-1:00 pm	Software Engineering Team Finals (S/PS)	MD- Atlanta
	8:30 am-9:30 am	Fair Trade Challenge Set Up	MD-Marriott Ballroom 6
Saturday, May 3	8:30 am-10:00 am	ADOBE ACADEMY INTERMEDIATE: Make Paper Forms Productive with Acrobat-Presented by Dan Armstrong, Adobe Education Leader	MD-Marriott Ballroom 7
	9:30 am-10:30 am	Computer Security-Application Event (PS)	JW-White River Ballroom A
		PC Servicing and Troubleshooting-Application Event (S)	JW-White River Ballroom B
		Systems Administration Using Cisco-Application Event (S)	JW-White River Ballroom G
	10:00 am-11:00 am	National Officer Reception	JW-National Officer Suite
	10:00 am-11:30 am	ADOBE ACADEMY INTERMEDIATE: Digital Publishing with InDesign® -Presented by Dan Armstrong, Adobe Education Leader	MD-Marriott Ballroom 7
	10:00 am-12:00 pm	Fair Trade Challenge	MD-Marriott Ballroom 6
	2:00 pm-3:00 pm	Joint CEAC/SAAC Meeting	MD-Marriott Ballroom 1
		Alumni Division Meeting	MD-Marriott Ballroom 2

(S) Secondary, (PS) Post-Secondary, (ML) Middle Level

Day and Date	Time	Event	LOCATION
	2:00 pm-3:30 pm	ADOBE ACADEMY INTERMEDIATE: Utilizing Vectors, Never Use Clip Art Again!-Presented by Dan Armstrong, Adobe Education Leader	MD-Marriott Ballroom 7
Saturday, May 3	2:00 pm-4:00 pm	Contest Review-Drop in as needed between 2 pm and 4 pm to review the contest of your choice	JW-201/202
	2:00 pm-5:00 pm	Software Engineering Team Roundtable	MD- Atlanta
		Web Application Team Roundtable	MD-Austin
	3:00 pm-4:00 pm	SAAC Meeting	MD-Marriott Ballroom 2
		CEAC Meeting	MD-Marriott Ballroom 1
	3:30 pm-5:00 pm	ADOBE ACADEMY INTERMEDIATE: Photoshop, from Newbie to Groovy-Presented by Dan Armstrong, Adobe Education Leader	MD-Marriott Ballroom 7
	6:00 pm-8:00 pm	Awards General Session – Post-Secondary Division	Convention Center Hall H
	8:30 pm-11:30 pm	Awards General Session – Secondary/Middle Division	Convention Center Hall H
	Immediately following S/ML Awards Session	New National Officer Team Meeting	Convention Center Hall H Show Office
	Midnight	Curfew (Secondary & Middle Level)	
Sunday, May 4	7:00 am-8:00 am	Board of Trustee's Meeting	JW-101
	9:00 am-11:00 am	Corporate Meeting	JW-102

Special Thanks

The members of Business Professionals of America give special thanks to the following groups of people who do so much to make this conference possible.

Thank you, BPA advisors, for your knowledge, service and support!

Thanks for National Leadership Conference support to: Contest Administrators, Proctors, Graders, Students, Interns and Judges. Our special thanks to this dedicated group of individuals who have volunteered their time.

Board of Trustees: For your assistance in preparing for this conference and throughout the past school year.

Conference Host Committee: We thank each of the NLC Host Committee members for the numerous hours of hard work put into completing the many tasks necessary to make this conference run smoothly.

State and Local Chapter Advisors: Thank you for the dedication and support you provide to our membership.

National Alumni Association: Our thanks goes to the alumni members who are serving as judges, monitoring sessions, and assisting with the contests.

Workshop Presenters and Facilitators

Conference Exhibitors
Cybis Communications, Inc
Men's Warehouse: Tuxedos
National Officer Teams
City of Indianapolis
Visit Indy

We would like to thank Scott Furnish from the Special Olympics of Indiana for his time and effort on our program. Additionally, we would like to thank the members of Special Olympics and their families who have joined us for the 2014 Walk for Special Olympics. Without you, this wouldn't be possible. We would also like to thank Judy Thomas from Visit Indy for all your support and help!

NLC Host Committee

Your Host Committee has worked diligently to plan, prepare, and execute this conference.

Jeanne Burroughs-Judge Recruiter
Chad Bobb-Chair
Barb Rendak-Computerized Events Chair
Judy McKinstry-Head quarters General
Christine Phipps-Judged Events Chair
Patrick Schultz-Information Technology
Stefni Kueht-Written Events Chair
Robin Goff/Phyllis Kostka-APG/Judge Orientation
Brian Wolfe-Judges Orientation
Tyler Shepard-Open Events
Jen Schultz (Ben Davis)-Open Events
Nancy McAfee-Grading Room
Dana Tarter-Grading Room
Robin Slutz-Grading Room
Bill Dross-Tabulations
Lynn Wells-Tabulations
Diana Weber-Certification Lab
Mildred Woerndel-Certification Lab
Kim Simpson-General Sessions
Betty Hazlett-Hospitality Desk
Brenda Jacobsen-Intern Program Manager
Tina McCloud-Interns-Assistant
Idaho-Shayla Martin Jackson-Interns-Assistant
Dan Lynch-National Officers
Korky Williams-Registration
Sandy Bain-Registration
John Dawson-Registration
Jerry Sue Burks-Room Set Up
Roger Fulk-Workshop Coordinator
Nona Hollenbaugh-T-Shirt Desk
Paul Beezley-Tour Desk
Sally Beezley-Tour Desk
Ty Walker-Transportation Coordinator
Jason Hendrickson-Sponsor Chair
Dona Orr-Exhibit/College Fair
Tony Dillon-Fair Trade Challenge

National Staff

BPA's National Staff is here to assist you in getting the most out of NLC. They are able to answer questions and assist in solving problems.

Kirk Lawson-Executive Director
Shawna Gfroerer-Director of Member Services and Events
Vickie Thomas-Director of Education
Ric Cowles-Director of Finance
Amy Hollingsworth-Director of Strategic Initiatives
Sherrell Wheeler-National Officer Coordinator
Michel Gordon-Executive Staff Assistant
Joel Stieg-Interactive Marketing Communications Manager

CEAC

The Classroom Educators Advisory Council (CEAC) provides vital consultation regarding the WSAP and other classroom issues. Much thanks to all the CEAC members for their support.

Steve Cook, AK
Kelly Sipple, DE
Angie Hewes, DE
Janice Gilbert, FL
Karla Stroud, ID
Mindy Lincoln, ID
Darlene Phillips, IL
John Dawson, IN
Chad Bobb, IN
Bill Peterson, IA
Janet Siert, IA
Amber McNew, KS
Lynn DiSimoni, MA
Patrick Schultz, MI
Barb Struck, MN
Jennifer Maras, MN
Elaine Stedman, MT
Crystal Rougemont, MT
Vince Bologna, OH
John Stalcup, OH
Heidi Grivas, OH
Dayna Stephens, OK
Rana McVay, OK
Miros Garcia, TX
Donna Lowe, TX
Jaye Simpson, TX
Gordy Rosploch, WI
Scott Elza, WI

Board of Trustees

BPA is governed by a Board of Trustees. The Board sets policy and directs the operations. The 2013-2014 Board members are listed below:

Kim Simpson-Chair
Judith McKinstry-Vice Chair
Nancy McAfee, Secretary
Jerry Sue Burks-Treasurer
Clay Long-Past Chair
Dustin Devers-State advisor
Kevin Benjamin-Alumni Representative
Eric Swenson-State Supervisor
Heather Bunning-Business Representative
Dave Hansen-NBAC Representative
Ronald Draayer-4-Year University Advisor
Tracy Adamson-President: Post-Secondary
Joe Wathika-President: Secondary Division
Kirk Lawson- Executive Director

SAAC

Many thanks to all the State Association Advisory Council (SAAC) members for their support.

Amy Riddle, AK
Lisa Stoner-Torbert, DE
Lynore Levenhagen, FL
Patrick Grady, FL
Dona Orr, ID
Glenna Pyzik, IL
Kye-Anne Wilborn, IL-Chicago
Betty Hazlett, IN
Sally Beezley, IA
Emily Sanders-Jones, KS
Judith McKinstry, MA
Maurice S. Henderson, MI
Bev O'Connor, MN
Jacklyn J. Schiller, MN
Becky DePuydt, MT
Christine Phipps, NM
Barbara Trent, OH
Roger Fulk, OH
Dustin Dever, OK
Tom Gauthier, RI
Anne London, SC
Diana Weber, TX
John R. Ross, WI



Join us for the Fair Trade Challenge
in the Exhibit Hall Saturday May 3,
2014- 10:00 am-12:00 pm in the Marriott
Downtown, Ballroom 6.

Come visit and support your fellow BPA
members as they compete for your business!
Spend your BPA Bucks at the Fair Trade
Challenge and support the Team Products with
your "money"!

The Exhibiting Team who generates the most
money & the most invoices in mock sales
wins, so support your team/ school/ state!

Don't forget to pick up your Official BPA Merchandise!



Visit Barefoot Appeal in the Exhibit Hall for Official BPA T-Shirts

Indy on a Dime

Circle Center Mall

Circle Center Tilt: Unlimited all day video game and attractions pass \$19.99 per person per day unlimited laser tag and arcade video games from open to close for one low price this is normally a \$35 per person deal. Attendees will receive a wrist band and card that will allow them to play laser tag and video games all day and they can come and go as they please and just return to the fun during their free time.

One hour of unlimited arcade video game play, virtual attractions and one game of Red Planet laser tag for \$10 this is a \$22 value a single game of laser tag for an attendee \$4 per single game of laser tag

*Unlimited video game play dose not include ticket, token, prize, or photo games.

White River State Park
NCAA Hall of Champions
Eiteljorg Museum

Indiana Museum of Art
Union Station
Monument Circle

2014 Professional Award Recipients

Each year Business Professionals of America honors those who best represent BPA's mission and values and who have served the organization in outstanding and critical ways.

Hall of Fame

Betty Hazlett

Betty Hazlett is the face of Indiana BPA. She has belonged to the BPA family for over forty years. Betty has served as a local chapter advisor, district coordinator, Indiana Executive Board Member, CEAC member, SAAC member and president, as well as the Indiana BPA State Advisor.

For over 10 years, Betty has served as the Indiana BPA State Advisor. Four years ago, she successfully led the Indiana BPA organization during a challenging reorganization in Indiana. During this time as CTSO programs were moved from the Indiana Department of Education to a self-governing grant process. Needless to say, Indiana BPA remained a strong and growing student organization under Betty's guidance.

Ms. Hazlett has a genuine passion for students and their success. She creates a positive and lasting relationship with the state officers, students, and advisors. We will miss her leadership in the state of Indiana. She is retiring as a state advisor in June. We will miss her.

John Ross

Dedicated, conscientious, and professional are the qualities that specifically describe John's character, traits and personality. John is a self-starter. He models professional leadership and management. He is a doer and facilitator. The quality and quantity of his efforts are excellent. As Wisconsin State Advisor of BPA and IT educator and CTE administrator he has demonstrated leadership and understanding of technical college education programs and directions, teaching methods and professional development. He led the Information Technology (IT) program development for Fox Valley Technical College and led the initiative to link IT to Business Professionals of America competitive events sparking the growth and revival of the organization. Also, he encouraged the national title change of Office Education Association to Business Professionals of America BPA which revitalized the organization. John has devoted countless hours working with BPA students on community activities. He understands the importance of student involvement and guides students to improve. John gets the job done, and with class.

John places the student first. He exemplifies the work ethic and works smart. He has successfully worked with a variety of people from diverse backgrounds and perspectives. John's confidence, enthusiasm, and willingness to take on new challenges are inspiring. He is highly respected by his students and colleagues. Wisconsin is fortunate to have such an outstanding educator, who models excellence. John deserves your highest consideration.

Patrick Schultz

Patrick has the keen ability to look at things in a global way which has been a strong asset as I have worked with him on various school projects. He has a gift for taking many tasks and organizing them so that the work is completed effectively and efficiently. He is productive in identifying and addressing issues that could create problems and having a plan to avoid conflicts, both technical and logistical.

Patrick is a motivational teacher. Students will arrive early or stay late for class and work through breaks to complete projects he creates. When students want quick answers he guides through questions to assist them in their finding solutions and thus having a clearer understanding of the information. His students have done very well at both BPA competitions and in their later success in computer engineering classes at the college level.

Advisor of the Year

Nancy Stigen

Emerging Advisor of the Year

Brian Wolfe

Emerging Professional of the Year

Nicholas Kellar

SPECIAL MESSAGES

John Ross and Joann Gillis

Thank you for your exemplary leadership and service to Wisconsin BPA. We couldn't do it without you! Your 2013-2014 State Officers.

Congratulations to Shayma Johnson

For earning your Ambassador Torch Award! Good luck in keyboarding Production! We love you! Mom, Dad & Sterling.

Gateway Technical College, Kenosha, WI

Special thanks to Manoj and Pam for their wonderful service as our BPA Chapter Advisors. We couldn't have made it without you!

Shepherd Montana

Good Luck Flint Driskell and Derrick Reimann! We are very proud of you.- Shephard BPA

Congratulations Gabby Veillon!

You did it! We are so proud of you! From Whitehouse Texas, WHS BPA. Your family, friends, advisors and Steven, Have Fun!

Flint Driskell

Good Luck Bud and have fun We Love You! Love, Mom, Dad, Letesha and Makayla

Congratulations Pleasanton BPA! Beast it!

Sarah we are so proud of you! Love, Mom, Dad, Michael, katie, Mark, Matthew and Marshall

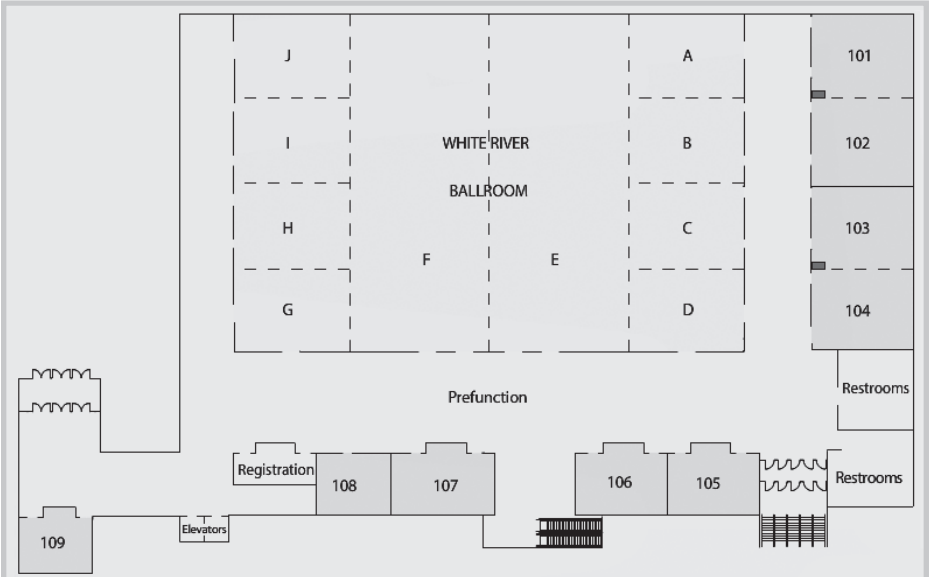
Wisconsin BPA Members

Congratulations of all your successes! Thanks for a great year. All the best, your 2013-14 State Officer Team.

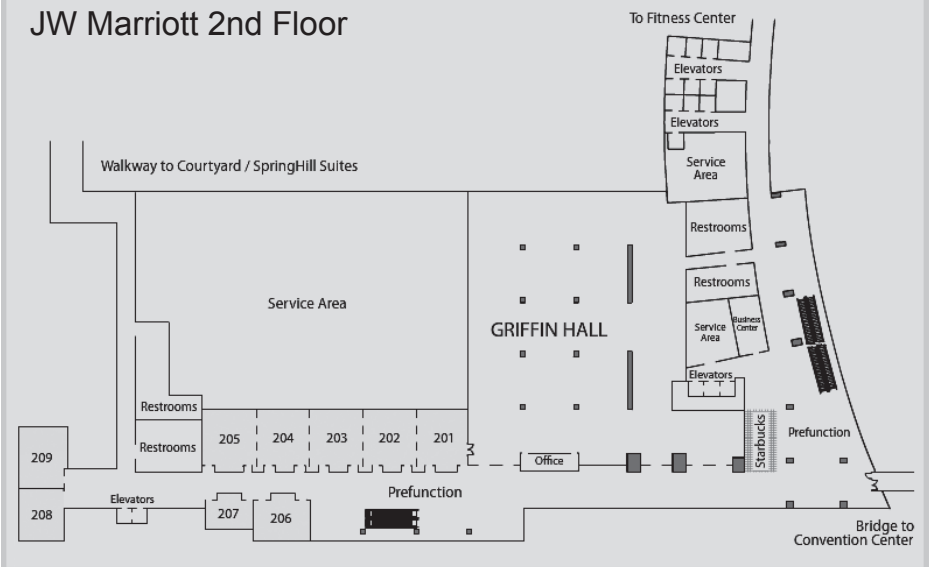
JW Marriott Floor Plans

10 S West St, Indianapolis, IN 46204
 (317) 860-5800

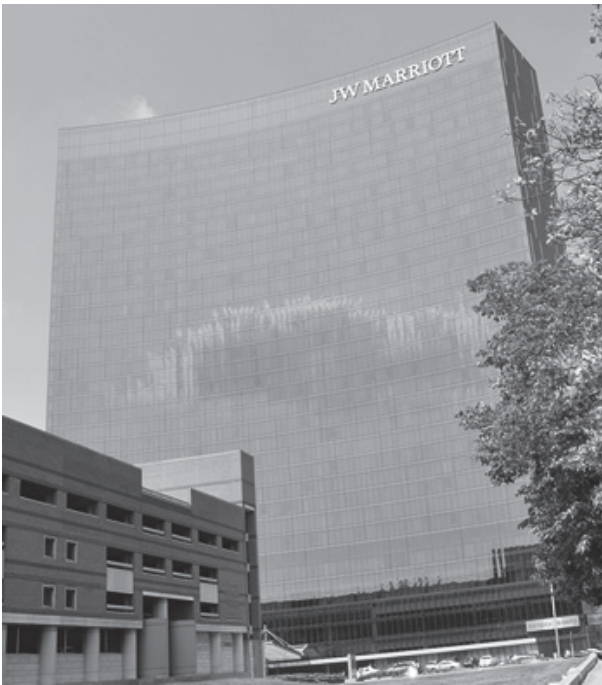
JW Marriott 1st Floor



JW Marriott 2nd Floor

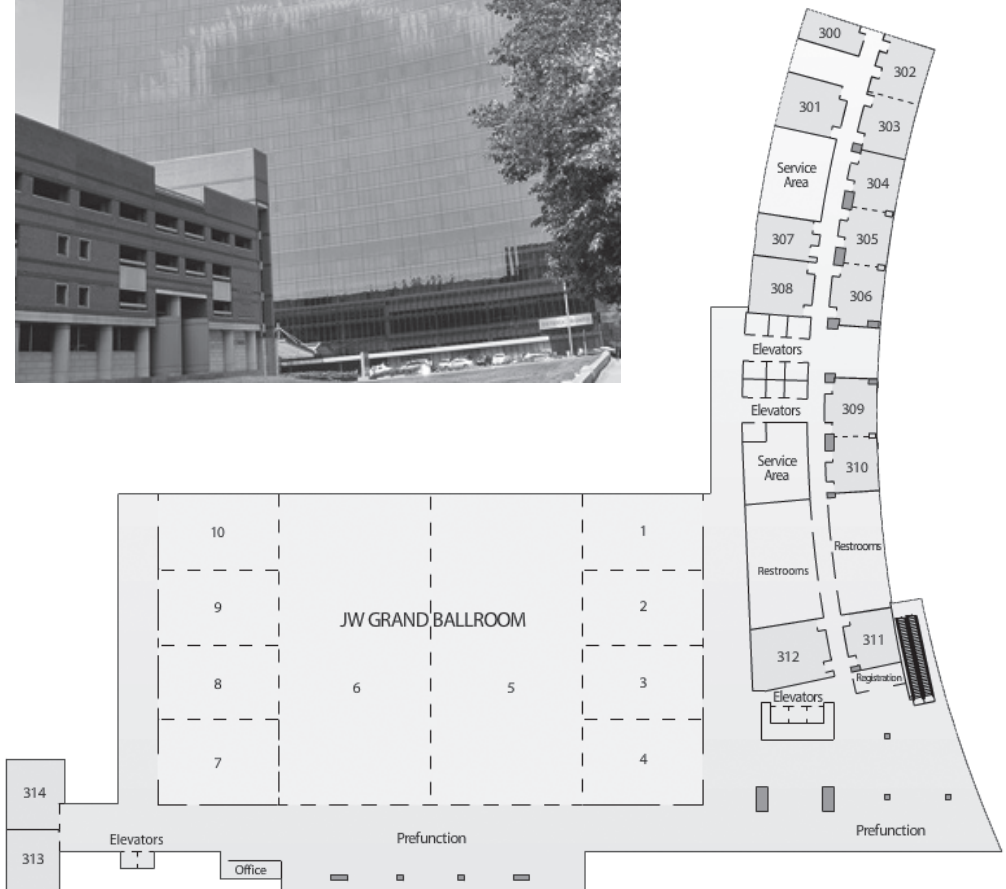


JW Marriott Floor Plans



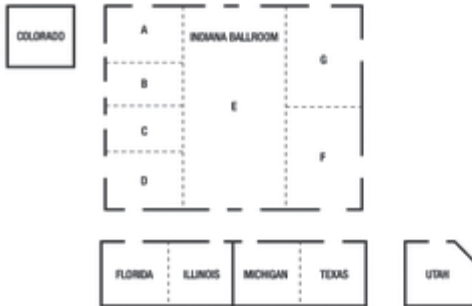
JW Marriott 3rd Floor

10 S West St, Indianapolis, IN 46204
(317) 860-5800



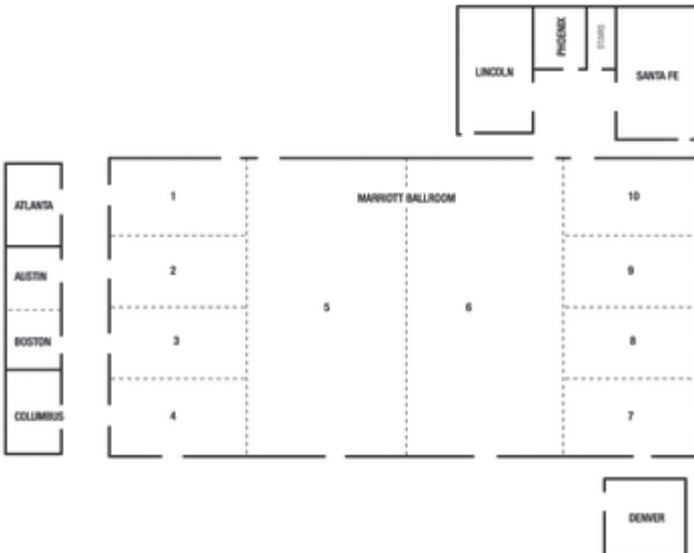
Marriott Downtown Space

FIRST FLOOR



350 West Maryland Street
 Indianapolis Indiana 46225 USA
 1-317-822-3500

SECOND FLOOR



Competitive Event Winners



Administrative Support Concepts

1. _____
2. _____
3. _____

Finalists

Admin Support Research Ind.

1. _____
2. _____
3. _____

Finalists

Administrative Support Team

1. _____
2. _____
3. _____

Finalists

Advanced Accounting

1. _____
2. _____
3. _____

Finalists

Advanced College Accounting

1. _____
2. _____
3. _____

Finalists

Advanced Interview Skills

1. _____
2. _____
3. _____

Finalists

Advanced Office Systems & Procedures

1. _____
2. _____
3. _____

Finalists

Advanced Spreadsheet Applications

1. _____
2. _____
3. _____

Finalists

Advanced Word Processing

1. _____
2. _____
3. _____

Finalists

Banking & Finance

1. _____
2. _____
3. _____

Finalists

Basic Office Systems & Procedures

1. _____
2. _____
3. _____

Finalists

Broadcast News Production Team

1. _____
2. _____
3. _____

Finalists

Business Communication Concepts

1. _____
2. _____
3. _____

Finalists

Business Meeting Management Concepts

1. _____
2. _____
3. _____

Finalists

Business Fundamentals Concepts

1. _____
2. _____
3. _____

Finalists

Business Math

1. _____
2. _____
3. _____

Finalists

C++ Programming

1. _____
2. _____
3. _____

Finalists

Career Research Project Team

1. _____
2. _____
3. _____

Finalists

College Accounting

1. _____
2. _____
3. _____

Finalists

College Payroll Accounting

1. _____
2. _____
3. _____

Finalists

Computer Animation Team

1. _____
2. _____
3. _____

Finalists

Computer Network Technology

1. _____
2. _____
3. _____

Finalists

Computer Security

1. _____
2. _____
3. _____

Finalists

Computer Literacy Concepts

1. _____
2. _____
3. _____

Finalists

Computer Modeling

1. _____
2. _____
3. _____

Finalists

Computer Programming Concepts

1. _____
2. _____
3. _____

Finalists

Accounting with Quickbooks®

1. _____
2. _____
3. _____

Finalists

Contemporary Issues

1. _____
2. _____
3. _____

Finalists

Database Applications

1. _____
2. _____
3. _____

Finalists

Fundamental Desktop Publishing

1. _____
2. _____
3. _____

Finalists

Digital Media Production

1. _____
2. _____
3. _____

Finalists

Digital Publishing With InDesign

1. _____
2. _____
3. _____

Finalists

Economic Research Individual

1. _____
2. _____
3. _____

Finalists

Economic Research Team

1. _____
2. _____
3. _____

Finalists

Entrepreneurship Exploration

1. _____
2. _____
3. _____

Finalists

Ethics and Professionalism

1. _____
2. _____
3. _____

Finalists

Extemporaneous Speech

1. _____
2. _____
3. _____

Finalists

Federal Income Tax Accounting

1. _____
2. _____
3. _____

Finalists

Financial Analyst Team

1. _____
2. _____
3. _____

Finalists

Financial Literacy

1. _____
2. _____
3. _____

Finalists

Financial Math & Analysis Concepts

1. _____
2. _____
3. _____

Finalists

Fundamental Accounting

1. _____
2. _____
3. _____

Finalists

Fundamental Word Processing

1. _____
2. _____
3. _____

Finalists

Fundamental Spreadsheet Applications

1. _____
2. _____
3. _____

Finalists

Fundamentals of Web Design

1. _____
2. _____
3. _____

Finalists

Global Marketing Team

1. _____
2. _____
3. _____

Finalists

Graphic Design Promotion

1. _____
2. _____
3. _____

Finalists

Human Resource Management

1. _____
2. _____
3. _____

Finalists

Information Technology Concepts

1. _____
2. _____
3. _____

Finalists

Insurance Concepts

1. _____
2. _____
3. _____

Finalists

Integrated Office Applications

1. _____
2. _____
3. _____

Finalists

Interview Skills

1. _____
2. _____
3. _____

Finalists

Introduction to Video Production Team

1. _____
2. _____
3. _____

Finalists

Java Programming

1. _____
2. _____
3. _____

Finalists

Keyboarding Production

1. _____
2. _____
3. _____

Finalists

Legal Office Procedures

1. _____
2. _____
3. _____

Finalists

Managerial Accounting

1. _____
2. _____
3. _____

Finalists

Medical Office Procedures

1. _____
2. _____
3. _____

Finalists

MMHR Concepts

1. _____
2. _____
3. _____

Finalists

Mobile Applications

1. _____
2. _____
3. _____

Finalists

**Network Administration
Using Microsoft®**

- 1. _____
- 2. _____
- 3. _____

Finalists

Network Design Team

- 1. _____
- 2. _____
- 3. _____

Finalists

**Parliamentary
Procedure Concepts**

- 1. _____
- 2. _____
- 3. _____

Finalists

**Parliamentary
Procedure Team**

- 1. _____
- 2. _____
- 3. _____

Finalists

Payroll Accounting

- 1. _____
- 2. _____
- 3. _____

Finalists

**PC Servicing &
Troubleshooting**

- 1. _____
- 2. _____
- 3. _____

Finalists

Prepared Speech

- 1. _____
- 2. _____
- 3. _____

Finalists

Prepared Speaking

- 1. _____
- 2. _____
- 3. _____

Finalists

**Presentation
Management Ind.**

- 1. _____
- 2. _____
- 3. _____

Finalists

**Presentation
Management Team**

- 1. _____
- 2. _____
- 3. _____

Finalists

**Project Management
Concepts**

- 1. _____
- 2. _____
- 3. _____

Finalists

**Small Business
Management Team**

- 1. _____
- 2. _____
- 3. _____

Finalists

Software Engineering Team

- 1. _____
- 2. _____
- 3. _____

Finalists

Fundamental Spreadsheet Applications

- 1. _____
- 2. _____
- 3. _____

Finalists

Systems Administration Using Cisco®

- 1. _____
- 2. _____
- 3. _____

Finalists

Visual Basic Programming

- 1. _____
- 2. _____
- 3. _____

Finalists

Video Production Team

- 1. _____
- 2. _____
- 3. _____

Finalists

Virtual Multimedia and Promotion Individual

- 1. _____
- 2. _____
- 3. _____

Finalists

Virtual Multimedia and Promotion Team

- 1. _____
- 2. _____
- 3. _____

Finalists

Web Application Team

- 1. _____
- 2. _____
- 3. _____

Finalists

Web Site Design Team

- 1. _____
- 2. _____
- 3. _____

Finalists

THANK YOU TO OUR GOLD LEVEL SPONSORS



Risk Management Plan

TO: BPA Advisors
FROM: Kirk Lawson, Executive Director
SUBJECT: NLC Security and Disaster Recovery Plan
DATE: April 28, 2014

The National Center of Business Professionals of America (BPA) is dedicated to hosting a safe and successful National Leadership Conference (NLC) in Indianapolis, Indiana.

Insuring the safety of our members is our first priority and cannot be assumed to be the responsibility of the National Staff or the Risk Management Team. Each of us must be alert to potential problems and hazardous situations or behavior. If you witness something that you believe could endanger one of our members I trust you will take action immediately to address the problem and request aid from other sources as needed. This Risk Plan is intended to provide guidelines for action as well as important contact information.

Here are some important safety facts about the conference:

- Copies of the full Risk Management Plan will be available in conference headquarters, registration, and competitive event headquarters, as well as through the Director of Member Services & Events and the Executive Director.
- State Advisors will be given contact numbers for the Director of Member Services & Events, the Executive Director and other disaster team members.
- State Advisors will be encouraged to provide their cell phone (not mandatory) to be included in each of the plan copies available at the NLC.
- Please report all safety incidents/concerns and accidents to Ric Cowles, Director of Finance. Ric will be available at the NLC Finance Desk located in the Marriott Downtown-Second Floor.

Security

Hotel security will be on staff each night walking the floors of the hotels. Hired security will also be present at The Special Event and Awards Sessions.

Wristbands

In addition to name tags, the 2014 NLC will feature a required plastic wristband. Here are some key points to remember and remind your students about the wristband:

- Bands must be worn at all times.
- There will be no admittance to any function without a wristband.
- Name tags are still required, but the wristband is the must for admission to any event. Name tags remain mandatory for Competitive Events.
- The wristband may not be removed for the duration of the conference.
- The replacement price of a wristband is \$10, should it be removed. Only Advisors are allowed to purchase additional re-placement wristbands.
- Wristbands may be purchased at the Finance Desk.
- Guest, parents, chaperones, advisors, officers, members, alumni, exhibitors, speakers, board, and staff are all required to wear wristbands.
- Wristbands will be checked at all functions, anyone without a band will not be admitted.

Wristband Types

All: Hospital type, BPA logo and sponsor logos.

Secondary: Red with black type.

Post-Secondary: Blue with black type.

Middle Level: Neon yellow with black type.

Guests: White with black type.

National Staff and Conference Personnel: Neon orange with black type.

Medical Facilities

IU Methodist Hospital

1701 Senate Blvd
Indianapolis, IN 46202
(317) 962-8355

Riley Hospital for Children

James Whitcomb Riley Hospital for Children
705 Riley Hospital Dr
Indianapolis, IN 46202
(317) 944-5000

24 Hour Pharmacy

CVS 24 Hour Pharmacy
1545 N Meridian St
Indianapolis, IN 46202
(317) 923-1491

Medical Insurance

For making a claim on conference accident insurance for medical expenses, you will need to contact Ric Cowles, Director of Finance at Business Professionals of America for the Nationwide Insurance policy number and mailing instructions. Ric will be available on-site at the NLC Finance Desk or after the conference at 614-895-7277. The insurance is supplemental, and applies only after attendees primary insurance has been exhausted.

Information to be submitted:

- Name of Insured
- "Business Professionals of America"
- Date and time of accident
- Location of accident
- Medical service company

On-Site Conference Plan 2014

In the event of a natural disaster (fire, tornado, or other acts of God) or on-site emergency (student, advisor, guest or staff injury, explosion, external threat, etc.), the Executive Director is the only authorized on-site spokesperson prior to the time when the Chairman of the Board arrives on-site. Evacuation plans, staff assignments, and media communications are the discretion of the Executive Director, in conjunction with the Chairman of the Board and Director of Strategic Initiatives or designee.

Communication Strategy

Timing is the key element in handling a risk. In the event of disaster or emergency, the Risk Team chairperson will call a meeting of the Risk Team to ascertain the facts and determine the appropriate course of action. On-site Risk Team members include the following people:

1. Executive Director Kirk Lawson
2. Chairman of the Board Kim Simpson
3. Director of Finance Ric Cowles
4. National Officer Coordinator Sherrell Wheeler
5. Director of Education Vickie Thomas
6. Director of Member Services and Events Shawna Gfroerer
7. Director of Strategic Initiatives Amy Hollingsworth
8. SAAC Representative
9. Site Facility Manager
10. On-Site Property Security Director



Shine.

Microsoft Office certification gives BPA members tools to build a brighter future.

Students who earn their Microsoft Office Specialist certification will be rewarded with heightened confidence, credibility and differentiation in increasingly competitive academic and workforce environments. Get noticed, get certified. Visit our Open Certification Lab at this year's National Leadership Conference.

10% off

MOS site license for new BPA customers. Available for a limited time. To learn more visit: www.certiport.com/bpa

Microsoft
Office Specialist

CERTI^YPORT[®]

A PEARSON VUE BUSINESS

Certiport is pleased to announce its relationship with Business Professionals of America (BPA). At the 2014 National Leadership Conference (NLC) in Indianapolis, Indiana, BPA will integrate multiple Certiport certification programs into select competitive events.

BPA's official offering of Competitive Events at the 2014 NLC will now include the following certification exams:

BPA Competitive Event Name

Advanced Word Processing
Advanced Spreadsheet Applications
C++ Programming

Computer Literacy – Middle Level
Computer Network Technology
Computer Security
Database Applications
Digital Publishing with InDesign®
Fundamentals of Web Design
Network Administration Using Microsoft®
PC Servicing and Troubleshooting
Visual Basic Programming

Industry Certification Offered by Certiport

MOS Word 2010 Core Exam
MOS Excel 2010 Core Exam
MTA Software Development Fundamentals – C# Exam
IC3 Computing Fundamentals
MTA Networking Fundamentals
MTA Security Fundamentals
MOS Access 2010
ACA – Print & Digital Media publication using Adobe InDesign® CS6
MTA Web Development Fundamentals
MTA Networking Fundamentals
MTA Windows OS Fundamentals
MTA Software Development Fundamentals – VB Exam



For each of the affected Competitive Events listed above, BPA NLC competitors will be required to take both the standard BPA assessment and the industry certification offered by Certiport.

Important: The BPA standard assessment will make up 75% of the final score. The industry certification will make up 25% of the final score

Special Event Information

Pre-registration is not required for the Special Event. All participants are welcome to attend the Day at the Zoo and Night at the Museum. You will need to redeem your voucher on Thursday, May 1 at the Registration Desk for your Zoo admission wristband. You only need your BPA wristband for admission into the Museum.

Zoo

- DJ-Pavilion Tent: 10:00 am-5:00 pm
- Public Dolphin Show: 10:30 am-11:00 am
- Private Dolphin Show: 11:30 am-12:00 pm
- Pre-Order Lunch Pick Up-Pavilion Tent: 12:00 pm-1:00 pm
- Lo Marie Live Music-Pavilion Tent: 1:00 pm-4:00 pm
- Dessert Reception for Student
- Certification Recipients-Pavilion Tent: 2:00 pm-3:00 pm
- Public Dolphin Show: 2:30 pm-3:00 pm

Museum

- State Officer Dinner: 6:30 pm-7:30 pm
- DJ: 6:30 pm-10:30 pm
- IMAX: 7:30 pm-8:30 pm
- Hypnotist: 8:00 pm-9:00 pm
- IMAX: 9:00 pm-10:00 pm
- Hypnotist: 9:30 pm-10:30 pm
- Strolling Magician 7:30 pm-10:30 pm
- Strolling Caricature Artist: 7:30 pm-10:30 pm
- Historical Figures: 8:00 pm-10:00 pm

Delegate Conduct

Practices and Procedures (Adopted by the Board of Trustees)

S = Secondary, ML = Middle Level, A = Alumni, PS = Post-Secondary

Policy	S	ML	A	PS
The term "delegate" shall mean any member attending the National Leadership Conference.	X	X	X	X
Delegates shall abide by all conference rules.	X	X	X	X
Delegates shall stay at the approved hotel/motel during the conference. Participants residing within a 20 mile radius of the conference site may be exempt from the policy at the discretion of the Director of Membership.	X	X		X
Delegates shall respect and abide by the authority delegated to the Executive Committee, presiding officers, committee chairmen, and advisor or authorized representative of the aforementioned.	X	X	X	X
Delegates shall attend all sessions and activities assigned unless engaged in some specific assignment taking place at the same time.	X	X	X	X
Delegates shall wear acceptable attire to all program activities as specified in the program.	X	X	X	X
Delegates shall not smoke in public or use electronic cigarettes while wearing the Business Professionals of America official blazer.	X	X	X	X
Illegal drugs, tobacco, alcohol, or e-cigarettes in any form, shall not be possessed or used by any delegate during official functions. Possession is defined as having on one's person, in one's belongings such as in a purse or in luggage, in one's hotel/motel room, or having knowledge that illegal drugs, tobacco, or alcohol are in one's hotel/motel room or in another person's possession.	X	X	X	X
Identification badges shall be worn at all official functions.	X	X	X	X
Business Professionals of America shall, under no circumstances, approve or condone the use or serving of alcoholic beverages by anyone during official functions on any premises contracted i.e. hotel, convention center, etc.) This is in effect from the time the member leaves home until he/she returns home.	X	X	X	X
Business Professionals of America shall, under no circumstances, approve or condone the use of drugs in any form, except for medical purposes, by anyone at the NLC or any other national activity. This is in effect from the time the member leaves home until he/she returns home.	X	X	X	X
Delegates violating or ignoring any of the rules will be subject to the actions of the Rules Committee. This committee shall be composed of two national officers, two national Board of Trustees members, two local advisors, and the Executive Director.	X	X	X	X
Spouses are allowed to attend conferences if they officially register as a special registrant. They shall not have membership privileges and shall abide by all conference rules.	X	X	X	X
Delegates shall keep their adult advisors informed of their activities and whereabouts at all times.	X	X		
Delegates shall not use their own cars or ride in cars belonging to others during the conference unless accompanied by an authorized advisor.	X	X		
Non-registered individuals will not be allowed at Conference activities.	X	X	X	X
Whether at the conference site or in public places, Delegates shall conduct themselves in such a manner as to not bring reproach to the organization or to themselves.	X	X	X	X
Curfew each night shall be midnight, and all delegates shall be in their rooms by curfew.	X	X		
The approved hotel/motel shall assign certain rooms to male and female delegates.	X	X		
Delegates will not be allowed in the rooms assigned to the opposite sex unless accompanied by in official conference advisor.	X	X		
Delegates shall conduct themselves in a professional manner.	X	X	X	X
Delegates shall not participate or become involved in any way in the election process of the other divisions.			X	

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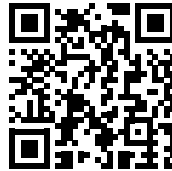
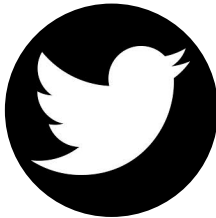
STAY CONNECTED

**We will have a ton of giveaways
through our Social Media outlets.**

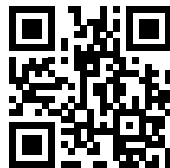
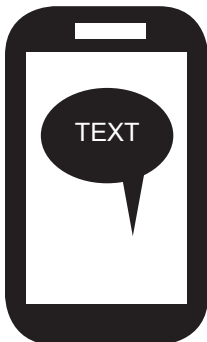
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